



Carmel Unified School District  
 2019-2020  
**Administrative Assistant to the Superintendent**  
 Non-Represented, Exempt  
 225 Day Work Year

Position		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 10	Step 12	Step 14
Admin Asst. to Superintendent	Annually	76,032	79,644	83,436	87,396	91,548	95,892	98,292	100,752	103,272	105,852	108,504
	Monthly	6,336	6,637	6,953	7,283	7,629	7,991	8,191	8,396	8,606	8,821	9,042

**Health and Welfare Benefits:** The District shall provide eligible non-represented, exempt employees with health, dental and vision insurance coverage that is comparable to that described in the CSEA contract. Issues of employee eligibility, continuation of coverage during periods of leave, retirement provisions, and the District share of employee benefit contributions shall be the same as those enumerated in the CSEA contract. In addition, the District shall provide eligible employees with an assistance program that is comparable to the program described in the CSEA contract.

With prior approval from the Superintendent of Schools, employees shall be compensated, on a per diem basis, for up to 5 days worked in excess of the defined work year.

**Professional Growth:** Employee is eligible to participate in 1(one) professional growth award in accordance with Article VII of the CSEA contract.

Approved: 6/26/2019

Effective: 7/1/2019