



Counselor Evaluation Report

Probationary	<input type="checkbox"/>
Permanent	<input type="checkbox"/>

Evaluatee's Name: _____

Date: _____

Evaluator's Name: _____

Grade/Subject: _____

Site: _____

Performance Areas

Criteria and Related Indicators

<input type="checkbox"/> Meets Standards <input type="checkbox"/> Does Not Meet Standards	<p>Standard 1: Plan, organize and deliver the Comprehensive School Guidance and Counseling Program with effective interpersonal relations.</p>
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Comments: _____

<input type="checkbox"/> Meets Standards <input type="checkbox"/> Does Not Meet Standards	<p>Standard 2: The professional school counselor implements the Guidance Curriculum through the use of effective instructional skills and careful planning of structured group sessions for all students.</p>
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Comments: _____

<input type="checkbox"/> Meets Standards <input type="checkbox"/> Does Not Meet Standards	<p>Standard 3: The Professional school counselor implements the Individual Planning Component by guiding individuals and groups of students and their parents through the development of educational and career plans.</p>
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Comments: _____

<input type="checkbox"/> Meets Standards <input type="checkbox"/> Does Not Meet Standards	<p>Standard 4: The professional school counselor provides responsive services through the effective use of individual and small group counseling, consultation and referral skills.</p>
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Comments: _____

<input type="checkbox"/> Meets Standards <input type="checkbox"/> Does Not Meet Standards	Standard 5: The professional school counselor provides systems support through effective guidance program management and support for other educational programs.
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Comments:

<input type="checkbox"/> Meets Standards <input type="checkbox"/> Does Not Meet Standards	Standard 6: The professional school counselor has discussed the counseling department management system and the program action plans with the school administrator.
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Comments:

<input type="checkbox"/> Meets Standards <input type="checkbox"/> Does Not Meet Standards	Standard 7: The professional school counselor uses data as a guide to program direction and emphasis.
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Comments:

<input type="checkbox"/> Meets Standards <input type="checkbox"/> Does Not Meet Standards	Standard 8: The professional school counselor monitors the students on a regular basis as they progress in school.
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Comments:

<input type="checkbox"/> Meets Standards <input type="checkbox"/> Does Not Meet Standards	Standard 9: The professional school counselor implements the Master Calendar/time component to have an efficiently run program.
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Comments:

<input type="checkbox"/> Meets Standards <input type="checkbox"/> Does Not Meet Standards	Standard 10: The professional school counselor has developed a results evaluation for the program.
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Comments:

<input type="checkbox"/> Meets Standards <input type="checkbox"/> Does Not Meet Standards	Standard 11: The professional school counselor conducts a yearly program audit.
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Comments:

<input type="checkbox"/> Meets Standards <input type="checkbox"/> Does Not Meet Standards	Standard 12: The professional school counselor is responsible for establishing and convening a school Advisory Council for the Comprehensive School Guidance and Counseling Program.
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Comments:

<input type="checkbox"/> Meets Standards <input type="checkbox"/> Does Not Meet Standards	Standard 13: The professional school counselor is a student advocate, leader, collaborator and a systems change agent.
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Comments:

Overall Comments and Commendations: _____

Overall Comments and Recommendations: _____

Final Rating:

The final rating of evaluation categories assessed in this evaluation is:

- Meets Standards Does Not Meet Standards

A copy of this document will be filed in your personnel file. You are entitled to review and comment upon this document and to have your own written comments attached. Any such written comments should be submitted to the personnel office within ten (10) working days of the following date.

Administrator's Signature

Date

I have received a copy of this evaluation report. Signing this form does not necessarily mean that I agree with the ratings.

Counselor's Signature

Date