



**CARMEL UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

**Minutes of Regular Meeting
Tuesday, November 24, 2014**

A regular meeting of the Carmel Unified School District was held on Wednesday, November 24, 2014 at Carmel Middle School.

MEMBERS PRESENT: Karl Pallastrini, President
Rita Patel, Clerk
John Ellison, Member
Mark Stilwell, Member
Annette Yee Steck, Member

Megan Zoeller, Student Board Representative

ALSO PRESENT: Marvin Biasotti, Superintendent
Tricia Zarevich, Recorder

Karl Pallastrini called the meeting to order and established a quorum.

CALL TO ORDER

Mark Stilwell moved and Rita Patel seconded to adopt the agenda presented.

ADOPT AGENDA

MOTION CARRIED UNANIMOUSLY

Karl Pallastrini identified the closed session topics:

IDENTIFY CLOSED
SESSION TOPICS

A. CLOSED SESSION ITEMS (GOVERNMENT CODE §54954.5)

- 1. PROPOSED SETTLEMENT AGREEMENT**
Proposed Settlement Agreement – Case #2014-01

NAME
None made

TOPIC

PUBLIC COMMENTS/
ON CLOSED SESSION
ITEMS

The Board adjourned into closed session.

ADJOURN INTO
CLOSED SESSION

The Board reconvened to open session and Karl Pallastrini reported that the Board approved Settlement Agreement Case #2014-01 in closed session.

RECONVENE TO
OPEN SESSION &
REPORT ACTION
TAKEN, IF ANY

MOTION CARRIED UNANIMOUSLY

Bill Schrier led the Pledge of Allegiance.

PLEDGE OF
ALLEGIANCE

The audience was notified that the open session would be audio taped.

NOTIFICATION
TO AUDIENCE

The Board of Education and Superintendent reported on the routine status of correspondence received, meeting schedules, conferences and meetings attended and recent district developments.

COMMENTS/
BOARD/SUPT.

CHS Student Representative, Megan Zoeller shared with the Board and audience that the Carmel High School Mock Trial Team competed in San Francisco and took 4th place. The

COMMENTS/
STUDENT REP

Mock Trial team was in attendance and shared their experience during the competition, as well as their gratitude for Mr. Schrier and Mrs. Cambra for their support and guidance.

Name Topic
Stephen Abate ACT appreciates the districts support on current challenges.

COMMENTS/
ACT/CSEA REP.

Name Topic
Mahendra Patel Shared the school structure in Europe and how well it works, it is the right balance of curricular requirements, family time and extracurricular options.

COMMENTS/
VISITORS

Parents of Quantity of work, stress toll on children, lack of family time due to
CUSD Students homework load.

George McNeely Shared the concern over the availability for field space at our sites
Dave Lathay

Mark Stilwell moved and Annette Yee Steck seconded to approve the items on the Consent Agenda as presented.

A. APPROVE MINUTES

APPROVE MINUTES

Minutes of October 27, 2014 Special Meeting
Minutes of October 28, 2014 Special Meeting

B. APPROVE PERSONNEL ITEMS AS PRESENTED

PERSONNEL

Classified Personnel

Employee Name:	Cynthia Singh
Position:	Technical Assistant Computer Lab
Employee Status:	Probationary
Type of Action:	Ratify Employment
Effective Date:	11/5/14
Location:	River

Employee Name:	Pam Sullivan-Mandurrago
Position:	Technical Assistant – Study Hall
Employee Status:	Probationary in this position
Type of Action:	Promotion- CHS
Effective Date:	11/12/14
Location:	Carmel High School

Employee Name:	Linh Khuu
Position:	Financial Analyst
Employee Status:	Probationary in this position
Type of Action:	Promotion – Business Office
Effective Date:	12/1/14
Location:	District Office

Certificated Substitutes

Ratify the employment of the following **CertificatedSubstitutes** on an “on-call, as needed” basis for the **2014/15** school year:

Hilary Landry	Stephen Whitham	Brittany Schicketanz	Lindsay Hall
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C. APPROVE THE FOLLOWING FIELD TRIPS

FIELD TRIPS

SCHOOL:	Carmel Middle School
EVENT:	All National Honor Band
PLACE:	Delta College, Stockton, CA
OBJECTIVES:	Honor Band Rehearsals & Performance
# OF STUDENTS:	5-6
DEPARTING:	Thursday, January 15, 2015 2:45 p.m.
RETURNING:	Sunday, January 18, 2015 5:00 p.m.
CHAPERONES:	Fowler, Misto
COST TO STUDENT:	\$135 (food & lodging)
VIA:	District Vans

SCHOOL:	Carmel Middle School
EVENT:	All State Honor Orchestra & Honor Band
PLACE:	Fresno Convention Center
OBJECTIVES:	Honor Band/ Orchestra Rehearsals & Performance
# OF STUDENTS:	TBD
DEPARTING:	Thursday, February 19, 2015 8:00 a.m.
RETURNING:	Sunday, February 22, 2015 5:00 p.m.
CHAPERONES:	Fowler
COST TO STUDENT:	\$350 (Audition & Participation Fees)
VIA:	District Vans

SCHOOL:	Carmel High School
EVENT:	Sierra Nevada Classic Wrestling Tournament
PLACE:	1350 N. Wells Avenue, Reno, NV 89512
OBJECTIVES:	Wrestling Tournament
# OF STUDENTS:	10-14
DEPARTING:	Sunday, December 28, 2014 12:00 (noon)
RETURNING:	Tuesday, December 30, 2014 9:00 p.m.
CHAPERONES:	Pete DeVlaminck
COST TO STUDENT:	\$75 - \$100 (food)
VIA:	District Vans

SCHOOL:	Carmel High School
EVENT:	UC Berkeley Model UN Competition
PLACE:	UC Berkeley
OBJECTIVES:	Model UN Competition
# OF STUDENTS:	16
DEPARTING:	Friday, February 27, 2015 12:45 p.m.
RETURNING:	Sunday, March 1, 2015 5:00 p.m.
CHAPERONES:	Pollock, Marden
COST TO STUDENT:	\$180 (food)
VIA:	District Vans & Parent Vehicles

SCHOOL:	Carmel High School
EVENT:	CHS Robotics Team Competition
PLACE:	UC Davis
OBJECTIVES:	Robotics Competition
# OF STUDENTS:	21
DEPARTING:	Wednesday, March 18, 2015 4:00 p.m.
RETURNING:	Saturday, March 21, 2015 9:00 p.m.
CHAPERONES:	McFarlin, Clifford
COST TO STUDENT:	\$0
VIA:	District Vans

SCHOOL:	Carmel High School
EVENT:	CHS Robotics Team Competition
PLACE:	San Jose State University
OBJECTIVES:	Robotics Competition
# OF STUDENTS:	21
DEPARTING:	Wednesday, April 1, 2015 4:00 p.m.
RETURNING:	Saturday, April 4, 2015 9:00 p.m.
CHAPERONES:	McFarlin, Clifford
COST TO STUDENT:	\$0
VIA:	District Vans

SCHOOL:	Carmel High School
EVENT:	Senior Class of 2015 – Class Trip
PLACE:	Six Flags Magic Mountain
OBJECTIVES:	Celebrating the end of their high school career
# OF STUDENTS:	156 +/-
DEPARTING:	Thursday, May 28, 2015 2:30 p.m.
RETURNING:	Friday, May 29, 2015 1:00 p.m.
CHAPERONES:	Hatch, Parry, Nacht, Roberts, French, Ward, Buran, Mello, Palshaw, Vetter
COST TO STUDENT:	\$150 (bus, entrance to park, lunch, snacks)
VIA:	Discovery Bus Tours

D. DISPOSAL OF SURPLUS PROPERTY

The administration recommends that the Board of Education authorize the sale or disposal of the following items that are no longer useful to the District:

- Computers, Printers & Misc. AV Equipment – (River)

DISPOSAL OF
SURPLUS PROPERTY

E. APPROVE WARRANTS FOR OCTOBER 2014

FUND	DESCRIPTION	CHECK COUNT	EXPENSE AMOUNT
01	General Fund	323	581,309.59
11	Adult Education Fund	3	343.29
12	Child Development Fund	15	4,968.97
13	Cafeteria Fund	9	27,736.58
14	Deferred Maintenance Fund	3	25,961.39
40	Special Reserve – Capital Outlay	12	64,740.77
Total Number of Checks		347	705,060.59
Less Unpaid Sales Tax Liability			663.37
Net (Check Amount)			704,397.22

WARRANTS

F. INDEPENDENT CONTRACTOR SERVICE AGREEMENTS

The following Independent Contractor Service Agreements are presented for approval.

INDEPENDENT
CONTRACTOR
SERVICE
AGREEMENTS

DISTRICT FUNDED		
NAME	SERVICE	COST
		Not to Exceed:
Bowers, Cheryl	Independent Educational Evaluation - CHS	\$ 6,000
Brumm, Virdette L. PhD.	Independent Educational Evaluation -River	\$ 5,000
Cleary Consultants	Geo Tech Reports – CHS Sports Complex – Phase II	\$ 6,400
Fisher Agency	Drug & Alcohol Awareness Assemblies	\$ 3,450
K & D Landscaping	Irrigation System Retrofit – River	\$ 2,450
K & D Landscaping	Irrigation System Retrofit – CHS	\$ 6,800
K & D Landscaping	Irrigation System Retrofit – CMS	\$ 5,270
K & D Landscaping	Irrigation System Retrofit – CVHS & CCDC	\$ 2,450
K & D Landscaping	Irrigation System Retrofit – Tularcitos	\$ 2,100
Skyline Engineering	Tular Roofing Project	\$ 16,000

G. APPROVE POOL USE AGREEMENT

The following Pool Use Agreement is presented for approval:

- Seaside Aquatics – Morning Masters Swim Program - December 2014

POOL USE

H. APPROVE AMENDMENT TO MASTER AGREEMENT

The Board is asked to approve the Amendment (Exhibit A) to Master Agreement with HGHB for Carmel High School Baseball Parking Study.

AMENDMENT TO
MASTER
AGREEMENT - HGHB

I. APPROVE AMENDMENT TO MEARTH CONTRACT

The Board is asked to approve the amendment to the MEarth Contract as presented.

AMENDMENT TO
MEARTH CONTRACT

J. RESOLUTION #14-23 EXECUTE DEED RESTRICTIONS

Resolution #14-23: Authorizing Superintendent to Execute Deed Restrictions to obtain grant for recently constructed artificial turf field at Carmel High School.

RESOLUTION #14-23
EXECUTE DEED
RESTRICTIONS

K. QUARTERLY TREASURERS REPORT

The Board is asked to approve the Quarterly Treasurers Report as presented.

QUARTERLY
TREASURERS
REPORT

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

The following Employee of the Month were presented to the Board:

September:

Classified: Frances Petty – District Office

Certificated: Matt Borek – CHS

October:

Classified: Susan Roberts – River

Certificated: Jen Kuenz – CMS

EMPLOYEES OF
THE MONTH

The Red Apple Outstanding Volunteer Award for Carmel Middle School was presented to Murial Lin and Cindy Schroeder.

RED APPLE AWARD

CARMEL MIDDLE SCHOOL SITE PRESENTATIONS

CARMEL MIDDLE
SCHOOL SITE
PRESENTATION

- I. Presentation Goals/Objectives (Ken)
- II. Brief Progress Report on School and District Goals (Ken)
- III. Tech Integration at CMS
 - a. 6th Grade Computer Coding Class (Stefan, students)
 - b. 1:1 Computing – how is it going?
 - i. Logistics (Ken)
 - ii. Student Feedback – Survey (Ken)
 - iii. Use of Chromebooks by students (Susi, Shelly)
 - iv. Next steps
 - c. Math Project – Grade 7 (Stephen and students)
- IV. Not In Our Schools (Dan, Counselors, Jenn Carr, students)
 - a. What is “Not In Our Schools?”
 - b. How it fits into the many other anti-bullying programs at CMS
- V. Next Steps for CMS (Ken)
 - a. Analyze SBAC Baseline data
 - b. Finish math adoption by March/April and plan training and implementation of the new curriculum
 - c. Grit and Perseverance – Started this year to focus on this topic...will continue next year.
- VI. Q & A with Board

5 Minute Break

The Board received a presentation on the California Green Ribbon Schools and was asked to approve a contract for assistance in writing the application. Rita Patel Moved and John Ellison Seconded.

GREEN RIBBON
SCHOOLS
APPLICATION

MOTION CARRIED UNANIMOUSLY

An update on the District's Capital Projects will be presented to the Board. (*District Objective 2.1*) Topics will include, but not be limited to:

CAPITAL PROJECTS
UPDATE

- CHS Sports Complex – the Board was updated on the timeline for Phase II and Phase III, staff is working with the High School on the best time to start the projects that have the least impact on students, faculty and parents.
- CHS Gymnasium Bleachers - two plans were presented to the Board for review, the Board suggested a third option be discussed with Bartos Architecture and brought back to the Board for further review.
- CHS Administration Building - a new design is being drawn up by HGHB Architecture and will be presented to the Board at a later meeting.

Staff shared stadium seating cover options with the Board; it would be at a cost of approximately \$26,500. Consensus of the Board was approval of the cost of the stadium seating covers. Staff will bring in a sample at a future Board meeting for seating size options.

The Board received a report from staff on Adult Education. The consortium is leaning to a central Adult Education option, not individual school districts offering the same courses. The Board, staff and the audience weighed in on the pros and cons of Adult Education at Carmel Unified School District. The Board suggested that the district reach out to the surrounding districts for a combined effort in each district to carry Adult Education to meet the needs of all students.

ADULT EDUCATION
REPORT

Administration updated the Board on the process for amending facility use agreements and fee schedules. The Board asked that a sample be presented to the Board at a future meeting.

FACILITY USE FEES

Staff presented the Board with the following Board Policies for approval:

- ~~BP 1330 Facility Use (Blanchmeister)~~ *pulled from approval*
- BP 4117.3 Personnel Reduction (Hendricks)
- BP 4131.1 Teacher Support and Guidance (Hendricks)
- BB 9223 Filling Vacancies (Biasotti)
- BB 9230 Orientation (Biasotti)

Mark Stilwell moved to approve the Board Policies, pulling BP1330 from the approval list, and Rita Patel seconded.

MOTION CARRIED UNANIMOUSLY

The following Board Policy was presented for first reading:

- BP 6142.94 History-Social Science Instruction

BOARD POLICY
ADOPTION

The policy will be placed on the consent agenda at the next regularly scheduled Board meeting.

The Board is asked to approve the elimination of Board Policies as presented:

- BP 4139 Peer Assistance and Review
- BP 4315.1 Staff Evaluating Teachers

DISCUSSION,
CONSIDERATION
AND POSSIBLE
ELIMINATION OF
BOARD POLICIES

Annette Yee Steck motioned and John Ellison seconded to approve the elimination of Board Policies as presented.

MOTION CARRIED UNANIMOUSLY

TOPICS FOR FUTURE MEETINGS

TOPICS FOR
FUTURE
MEETINGS

ITEM	TENTATIVE DATE
	Dec 10
Organizational Meeting	
Resolution: Authorized Agents to Sign Orders for the District	
Resolution: Public Report of Capital Fees ("Developer Fees")	
Tri-Annual Tech Updates	
<i>Budget Calendar:</i> Budget Update (1 st Interim, Est. Property Taxes, Enrollment Projections, Budget Assumptions)	
<i>Budget Calendar: Annual Audit Report</i>	
Nominations for California School Boards Association Delegate Assembly	
Review/revise Board's Governance Handbook	
Approve Board Meeting Schedule	
	Jan 14
Tularcitos School Site Presentation/Red Apple	
Quarterly Williams Uniform Complaints Report	
Capital Project Updates	
<i>Budget Calendar:</i> Property Tax Update	
Local Control And Accountability Plan (LCAP)	
	Jan 28
Workers Compensation Program Annual Fiscal Status Report	
School Accountability Report Cards (SARC) Adoption	
<i>Budget Calendar:</i> Governor's Proposed Budget Report	
Public Hearings: Sunshine ACT/CSEA Collective Bargaining	
	Feb 11
Carmel High School Site Presentation/Red Apple	
Resolutions: Reduction of Particular Kind of Service, <i>as needed</i>	
	Mar 04
<i>Tri-Annual Supt. Evaluation Meeting</i>	
<i>Supt. Search Calendar: Review of Applications and Selection of Candidates to Interview</i>	
<i>Budget Calendar:</i> Annual Goal Planning Session	
<i>Budget Calendar:</i> Second Interim Report	
Child Development Proposed Fee Schedule (<i>if needed</i>)	
Resolutions – for Non-Reelection and/or Reduction of Particular Kind of Service (<i>if needed</i>)	
Quarterly Treasurers Report	
<i>Budget Calendar: Budget Study Session</i>	
	Mar 13
<i>Supt. Search Calendar:</i> Board Interviews Candidates	
	Mar 14
<i>Supt. Search Calendar:</i> Board Interviews Finalists	

ON-GOING ITEMS	
Quarterly Treasurers Reports	On-going
Williams Uniform Complaints	Aug/Oct/Jan/Apr
Tri-Annual Tech Updates	Aug/Dec/Apr
Capital Projects / Updates	As Needed
Tri-Annual Supt. Evaluation Meeting	Nov/Feb/June
Board Policy Revisions and Adoptions	On-going

The next regular meeting will be held on Wednesday, December 10, 2014 in the District Office Conference Room.

NEXT REGULAR
MEETING

The meeting was adjourned at 9:05 PM.

ADJOURNMENT