



**CARMEL UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Minutes of Regular Meeting  
Wednesday, June 10, 2015**

A regular meeting of the Carmel Unified School District was held on Wednesday, June 10, 2015 in the Carmel Middle School Library.

MEMBERS PRESENT: Rita Patel, President  
Mark Stilwell, Clerk  
John Ellison, Member  
Karl Pallastrini, Member  
Annette Yee Steck, Member

ALSO PRESENT: Marvin Biasotti, Superintendent  
Tricia Zarevich, Recorder

Rita Patel called the meeting to order at 8:15 am and established a quorum.

Annette Yee Steck moved and Mark Stilwell seconded to adopt the agenda as presented.

**MOTION CARRIED UNANIMOUSLY**

John Ellison arrived at 4:45 PM

Marvin Biasotti led the Pledge of Allegiance.

Rita Patel identified the remaining closed session topics:

- 1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**  
*Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (one case)*

<u>Name</u>	<u>Topic</u>
None	

The Board adjourned into closed session.

The Board reconvened to open session and Rita Patel reported that the Board took no action in closed session.

The audience was notified that the open session would not be audio taped.

The Board of Education and Superintendent reported on the routine status of correspondence received, meeting schedules, conferences and meetings attended and recent district developments.

CALL TO ORDER

ADOPT AGENDA

PLEDGE OF ALLEGIANCE

IDENTIFY CLOSED SESSION TOPICS

PUBLIC SUGGESTIONS/ COMMENTS ON CLOSED SESSION TOPICS

ADJOURN INTO CLOSED SESSION ITEMS

RECONVENE TO OPEN SESSION & REPORT ACTION TAKEN, IF ANY

NOTIFICATION TO AUDIENCE

COMMENTS/ BOARD/SUPT.

<u>Name</u>	<u>Topic</u>
None Made	

COMMENTS/  
ACT/CSEA REP.

<u>Name</u>	<u>Topic</u>
Erica Parker	Resolution presented to Marvin Biasotti
Harvey Kuffner	Resolution presented to Marvin Biasotti
Dr. Nancy Kotowski	Resolution presented to Marvin Biasotti
Doug Schmitz	Resolution presented to Marvin Biasotti

COMMENTS/  
VISITORS

Mark Stilwell moved and Karl Pallastrini seconded to approve the items on the Consent Agenda after clarification of item

**A. APPROVE MINUTES**

MINUTES

Minutes of May 27, 2015 Special Meeting

**B. APPROVE THE FOLLOWING PERSONNEL ITEMS**

PERSONNEL ITEMS

**Certificated Personnel**

Employee Name:	Richard Nitsche
Position:	Chinese Teacher
Employment Status:	Probationary
Type of Action:	Ratify
Effective Date:	8/6/15
Location:	Carmel High School

Employee Name:	Steven Russell
Position:	Art Teacher
Employment Status:	Probationary
Type of Action:	Ratify
Effective Date:	8/6/15
Location:	Carmel High School and Carmel Valley High School

Employee Name:	Anna Wojtalewicz
Position:	Teacher – 5th Grade
Employment Status:	Probationary
Type of Action:	Ratify
Effective Date:	8/6/15
Location:	Tularcitos

**Classified Personnel**

Employee Name:	Jeanette Ayala
Position:	Director, Fiscal Services
Employment Status:	Probationary
Type of Action:	Ratify
Effective Date:	7/1/15
Location:	District Office

Employee Name:	Melissa Anderson
Position:	Licensed Vocational Nurse
Employment Status:	Probationary
Type of Action:	Ratify
Effective Date:	8/6/15
Location:	River Elementary

**Non-Represented Personnel**

Employee Name:	Rose Leno
Position:	Registered Nurse
Employment Status:	Probationary
Type of Action:	Ratify
Effective Date:	8/6/15
Location:	Tularcitos Elementary

**C. APPROVE THE FOLLOWING FIELD TRIPS**

The Board is asked to approve a California High School Exit Exam (CAHSEE) Waiver for one student as presented.

**FIELD TRIPS**

SCHOOL:	Carmel High School
EVENT:	Wilcox Water Polo Tournament
PLACE:	3250 Monroe Avenue, Santa Clara, CA
OBJECTIVES:	Water Polo Games
# OF STUDENTS:	15
DEPARTING:	Fri
RETURNING:	Sat
CHAPERONES:	Gaily, Dew, Langland
COST TO STUDENT:	\$55.00 (Meals)
VIA:	School Vans and Coach's Vehicle

SCHOOL:	Carmel High School
EVENT:	St. Frances Water Polo Tournament
PLACE:	1885 Miramonte Avenue, Mountain View, CA
OBJECTIVES:	Water Polo Games
# OF STUDENTS:	15
DEPARTING:	Fri
RETURNING:	Sat
CHAPERONES:	Gaily, Dew, Langland
COST TO STUDENT:	\$55.00 (Meals)
VIA:	School Vans and Coach's Vehicle

**D. DISPOSAL OF SURPLUS PROPERTY**

The administration recommends that the Board of Education authorize the sale or disposal of the following items that are no longer useful to the District:

- Headphones – 15 non-working/non-returnable (DO) – retire
- Misc. Music Equipment and Books (Cooper) – retire
- Misc. Library Books (River) - retire
- Toshiba TV (CMS) – retire
- Outdated SpEd History Textbooks (DO) – retire
- Outdated Math Textbooks (DO) - retire

**DISPOSAL OF SURPLUS PROPERTY**

**E. APPROVE WARRANTS FOR MAY 2015**

FUND	DESCRIPTION	CHECK COUNT	EXPENSE AMOUNT
01	General Fund	359	688,223.20
11	Adult Education Fund	5	1,064.46
12	Child Development Fund	12	3,145.55
13	Cafeteria Fund	16	39,883.23
14	Deferred Maintenance Fund	2	26,984.05
25	Developer Fees	1	19.60
40	Special Reserve – Capital Outlay	7	36,791.13
Total Number of Checks		394	796,111.22
Less Unpaid Sales Tax Liability			1,798.26
<b>Net (Check Amount)</b>			<b>794,312.96</b>

WARRANTS

**F. 2015/16 SINGLE PLANS FOR STUDENT ACHIEVEMENT (Gross)**

The 2015/16 Single Plans for Student Achievement are presented for approval.

2015/16 SINGLE PLANS FOR STUDENT ACHIEVEMENT

**G. INDEPENDENT CONTRACTOR SERVICE AGREEMENTS**

The following Independent Contractor Service Agreements were presented for approval:

INDEPENDENT CONTRACTOR SERVICE AGREEMENTS

DISTRICT FUNDED		
NAME	SERVICE	COST Not to Exceed
M3 Environmental	CHS Admin Building hazardous materials abatement monitoring	\$5,397.00
PSTS	Replace covers on septic tanks on upper level at Tularcitos	\$7,135.00
PSTS	Install septic tank for CHS temporary admin restroom	\$14,998.00
Restorative Justice Partners, Inc.	Training site-based teams on alternatives to suspension utilizing restorative justice practices.	\$3,500.00
Vals Plumbing & Heating	Provide and install copper gutters on pool shade structure	\$3,980.00
Wheeler's Flooring	Install commercial vinyl flooring in temporary admin restroom	\$1,200.00
Wheeler's Flooring	Install VCT in room 43 at CHS	\$2,540.00
Wheeler's Flooring	Replace carpet in room 42 at Tularcitos	tbd

  

OTHER FUNDING			
Fund	Name	Service	Cost Not to exceed
PTO	Carmel Valley Community Youth Center	CMS End-of Year Pool Party	\$580.00

**H. RESOLUTION #15-15 DELEGATING AUTHORITY TO ENTER INTO CONTRACTS, SUBJECT TO BOARD RATIFICATION**

The Board is asked to approve Resolution #15-15 delegating authority to enter into Contracts as presented for adoption.

RESOLUTION #15-15 Delegating Authority to Enter Into Contracts, Subject to Board Ratification

**I. RESOLUTION #15-16 AGENTS FOR DISTRICT**

The Board is asked to approve Resolution #15-16 approval of authorized agents to sign orders for the district as presented for adoption.

RESOLUTION #15-16 Agents for District

<p><b>J. 2015/16 LEGAL SERVICES AGREEMENT</b></p> <p>The 2015/16 Legal Services Agreement with Lozano Smith is presented for approval.</p>	<p>2015/16 LEGAL SERVICES AGREEMENT</p>
<p><b>K. 2015/16 LEGAL SERVICES AGREEMENT</b></p> <p>The 2015/16 Legal Services Agreement with Fagen, Friedman, Fulfroost is presented for approval.</p>	<p>2015/16 LEGAL SERVICES AGREEMENT</p>
<p><b>L. QUARTERLY WILLIAMS UNIFORM COMPLAINTS REPORT</b></p> <p>The Board is asked to approve the Quarterly Williams Uniform Complaints Report for March 28 through June 09, 2015 as presented.</p>	<p>QUARTERLY WILLIAMS UNIFORM COMPLAINTS REPORT</p>
<p><b>M. MEMORANDUM OF UNDERSTANDING</b></p> <p>The Board is asked to approve a Memorandum of Understanding with the County of Monterey Health Department, Behavior Health Bureau, to provide therapeutic services for at-risk students not placed on an Individual Education Plan.</p>	<p>MEMORANDUM OF UNDERSTANDING</p>
<p><b>N. CONSOLIDATED APPLICATION</b></p> <p>The Consolidated Application is presented for approval.</p>	<p>CONSOLIDATED APPLICATION</p>
<p><b>O. ACCEPTANCE OF GIFTS</b></p> <p>The Board is asked to accept the following gifts to the district:</p> <p>Operation Padre through Carmel High School Athletic Booster's has donated Six Hundred and Five Thousand Dollars (\$605,000) in support of the Carmel High School Multi-Sport Complex.</p> <p>The Tularcitos Elementary School PTO has donated Three Thousand Dollars (\$3,000.00) in support of the Tularcitos learn-to-swim program at the Carmel Valley Community Youth Center.</p> <p>The Captain Cooper School PTO has donated Seven Hundred and Eighty Dollars (\$780.00) in support of the Captain Cooper learn-to-swim program.</p>	<p>ACCEPTANCE OF GIFTS</p>
<p><b>P. CHROMEBOOK PURCHASE AWARD</b></p> <p>The governing board finds and determines that it is in the best interest of the district to purchase 500 Acer Model C740 Chromebooks through CDW-G in the amount of \$148,137.96 under the terms and conditions of Bid Number 1415-12 (Chromebooks) awarded by Capistrano Unified School District pursuant to the provisions of Public Contract Code Section 20118.</p>	<p>CHROMEBOOK PURCHASE AWARD</p>
<p><b>Q. RESOLUTION #15-19 CCDC ANNUAL CONTRACT RENEWAL</b></p> <p>Resolution #15-19: 2015/16 Local Agreement for Child Development Services California State Preschool Program #CSPP-5277 is presented for adoption.</p>	<p>RESOLUTION #15-19 CCDC Annual Contract Renewal</p>
<p><b>R. BOARD POLICY REVISIONS</b></p> <p>The Board is asked to approve revisions to the following Board Policies: Board Policy Revisions:</p> <ul style="list-style-type: none"><li>• BP 0460 Local Control and Accountability Plan</li><li>• BP 1250 Visitors/Outsiders</li><li>• BP 3312 Contracts</li></ul>	<p>BOARD POLICY REVISIONS</p>

- BP 3550 Food Service/Child Nutrition Program
- BP 4030 Nondiscrimination in Employment
- BP 4143 Negotiations/Consultation
- BP 4243 Negotiations/Consultation
- BP 5144.1 Suspension and Expulsion/Due Process
- BP 6170.1 Transitional Kindergarten
- BP 6174 Education for English Language Learners

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE**

Annette Yee Steck moved and John Ellison seconded to adopt the 2015/16 Local Control Accountability Plan (LCAP) as presented.

2015/16 LOCAL  
CONTROL  
ACCOUNTABILITY  
PLAN (LCAP)

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE**

Administration presented the Board of Education a Budget Update.

2015/16 BUDGET  
ADOPTION & UPDATE

Mark Stilwell moved and Karl Pallastrini seconded to adopt the 2015/16 District Budget as presented.

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE**

Annette Yee Steck moved and Karl Pallastrini seconded to adopt the Ocean Guardian District Grant Application.

OCEAN GUARDIAN  
DISTRICT GRANT  
APPLICATION

**MOTION CARRIED UNANIMOUSLY**

Staff provided an update to the Board on the Aqua Terra Pilot Program and the status of the State Education Department's annual review of the program.

FOOD SERVICE  
UPDATE

Annette Yee Steck moved and Mark Stilwell seconded to adopt Resolution # 15-17 Education Protection Account.

RESOLUTION #15-17  
Education Protection  
Account

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE**

Annette Yee Steck moved and John Ellison seconded to adopt Resolution # 15-18 Calling for Board of Education Election.

RESOLUTION #15-18  
Calling for Board of  
Education Election

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE**

John Ellison moved and Annette Yee Steck seconded to adopt the annual review of Board Bylaw 9250- Remuneration, Reimbursement and Other Benefits.

ANNUAL REVIEW OF  
BOARD BYLAW 9250

**MOTION CARRIED UNANIMOUSLY**

The Board's next regular meeting will be on August 12<sup>th</sup> at the Carmel Unified District Office.

NEXT REGULAR  
MEETING

**TOPICS FOR FUTURE MEETINGS**

ITEM	TENTATIVE DATE
	<b>Aug 12</b>
Capital Projects Update	
Contracts: Reduce Liability from 3 million to 2 million (enable use of local vendors)	
Board Policy Revisions	
Williams Uniform Complaints	
Tri-Annual Tech Update	

<b>ON-GOING ITEMS</b>	
Quarterly Treasurers Reports	On-going
Williams Uniform Complaints	Aug/Oct/Jan/Apr
Tri-Annual Tech Updates	Aug/Dec/Apr
Capital Projects / Updates	As Needed
Tri-Annual Supt. Evaluation Meeting	Nov/Feb/June
Board Policy Revisions and Adoptions	On-going
<i>There are no regular Board meetings in July. A special meeting will be scheduled, only if needed.</i>	

The meeting was adjourned at 10:04 a.m.

**TOPICS FOR FUTURE MEETINGS**

**ADJOURNMENT**