



**CARMEL UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

**Minutes of Regular Meeting
Wednesday, May 13, 2015**

A regular meeting of the Carmel Unified School District was held on Wednesday, May 13, 2015 in the Carmel Middle School Library.

MEMBERS PRESENT: Rita Patel, President
Mark Stilwell, Clerk
John Ellison, Member
Karl Pallastrini, Member
Annette Yee Steck, Member

MEMBERS ABSENT: Megan Zoller, CHS Student Representative

ALSO PRESENT: Marvin Biasotti, Superintendent
Tricia Zarevich, Recorder

Rita Patel called the meeting to order at 4:35 pm and established a quorum.

CALL TO ORDER

Mark Stilwell moved and Karl Pallastrini seconded to adopt the agenda as amended, pulling item B of Information/Discussion/Possible Action.

ADOPT AGENDA

MOTION CARRIED UNANIMOUSLY

Rita Patel identified the remaining closed session topics:

IDENTIFY CLOSED SESSION TOPICS

1. CONFERENCE WITH BOARD'S REPRESENTATIVES TO THE NEGOTIATION PROCESS

Board's Representatives: Biasotti, Blanckmeister, Gross, Hendricks

Employee Non-Represented Groups: Administration, Classified Management, Confidential Employees, Psychologist, Athletic Director, Non-Certificated Nurse, Licensed Vocational Nurse, Occupational Therapist, Webmaster/Tech Professional Development Coach, eligible Hourly Employees

2. PUBLIC EMPLOYEE APPOINTMENT: Principal

NAME
None made

TOPIC

PUBLIC SUGGESTIONS/
COMMENTS ON
CLOSED SESSION
TOPICS

The Board adjourned into closed session.

ADJOURN INTO
CLOSED SESSION
ITEMS

The Board reconvened to open session and Rita Patel and Annette Yee Steck reported that the Board took following action:

RECONVENE TO
OPEN SESSION &
REPORT ACTION
TAKEN, IF ANY

Julie Kolofer was appointed as the Teaching Principal for Captain Cooper starting July 1, 2015. Non-Represented Employees from K-12 programs to get 4.6% increase retroactive to July 1, 2014; the pre-school programs staff the same increase but effective July 1, 2015; substitute and hourly teachers there is a schedule of increases, sub positions remain unchanged, that is available in the Human Resources Office. Superintendent Biasotti shared that this was the same agreement they have with the Teachers and Classified and is a two year agreement pending certification that there are sufficient financial resources in the district to make the second year payment, and we will not know that until December of next year, that's not the case for the child development workers.

Mark Stilwell led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

The audience was notified that the open session would not be audio taped.

NOTIFICATION TO AUDIENCE

The Board of Education and Superintendent reported on the routine status of correspondence received, meeting schedules, conferences and meetings attended and recent district developments.

COMMENTS/ BOARD/SUPT.

<u>Name</u> Brenda Buran, ACT	<u>Topic</u> Enjoyed the retirement party held this year. Thanked the Board and Administration for the continued support and working relationship during Negotiations.
----------------------------------	---

COMMENTS/ ACT/CSEA REP.

CHS Student Representative, Megan Zoller presented a report on events and activities at Carmel High School.

COMMENTS/ STUDENT REP.

<u>Name</u> Dawn Hatch, CHS Teacher	<u>Topic</u> Shared a POEM written for Marvin Biasotti for his upcoming retirement.
--	--

COMMENTS/ VISITORS

John Ellison moved and Mark Stilwell seconded to approve the items on the Consent Agenda as amended, pulling item K, Pool Use Agreement.

A. APPROVE MINUTES

MINUTES

- Minutes of April 01, 2015 Regular Meeting
- Minutes of April 16, 2015 Special Meeting
- Minutes of April 22, 2015 Regular Meeting
- Minutes of April 22, 2015 Special Meeting

B. APPROVE THE FOLLOWING PERSONNEL ITEMS

PERSONNEL ITEMS

Certificated Personnel

Employee Name:	Lauren Haase
Position:	Girls Varsity Tennis Coach
Employment Status:	Temporary
Type of Action:	Ratify Employment
Effective Date:	08/14/15
Location:	CHS

Employee Name:	Michael Catherwood
Position:	Assistant Varsity Track Coach
Employment Status:	Temporary
Type of Action:	Ratify Employment
Effective Date:	02/05/15 Fingerprints Cleared
Location:	04/27/15 Employment Packet Completed

Employee Name:	Thurman Gregory Cole
Position:	Assistant Varsity Golf Coach
Employment Status:	Temporary
Type of Action:	Ratify Employment
Effective Date:	02/05/15 Fingerprints Cleared
Location:	04/27/15 Employment Packet Completed

Certificated Substitutes

Ratify the employment of the following **Certificated Substitutes** on an “on-call, as needed” basis for the **2014/15** school year:

Danise McMahan (CCDC)		
-----------------------	--	--

Certificated Substitutes

Ratify the employment of the following **Certificated Substitutes** on an “on-call, as needed” basis for the **2014/15** school year:

Jill L. Zavidowsky		
--------------------	--	--

C. INDEPENDENT CONTRACTOR SERVICE AGREEMENTS

The following Independent Contractor Service Agreements were presented for approval:

DISTRICT FUNDED		
NAME	SERVICE	COST <i>Not to Exceed</i>
Pure Literacy – Kathi Zotovich	Lucy Calkins writing program training 2nd & 4th grade – Tular	\$ 5,125.00
School Innovations & Achievement, Inc.	SARC Information for all School Sites - \$5300 annually – 3yr	\$15,900.00

OTHER FUNDING			
Fund	Name	Service	Cost <i>Not to exceed</i>
ASB	Hornblower Cruises & Events	Carmel High School Prom	\$ 14,000.00

D. DISPOSAL OF SURPLUS PROPERTY

The administration recommends that the Board of Education authorize the sale or disposal of the following items that are no longer useful to the District:

- Assorted Library Books (CMS) – retire
- Trampolines, TV’s, Tumbling Pads, and Copier (Tular) – retire
- Out-of-Date/Damaged Library Books (River) – retire
- AV Equipment, Computers, TV’s (CHS) – retire

E. APPROVE THE FOLLOWING FIELD TRIPS

The Board is asked to approve a California High School Exit Exam (CAHSEE) Waiver for one student as presented.

SCHOOL:	Tularcitos School
EVENT:	Balclutha Tall Ship/Overnight Trip
PLACE:	Hyde Street Pier, San Francisco, CA
OBJECTIVES:	Teamwork, Grit, Perseverance
# OF STUDENTS:	26
DEPARTING:	Sun 09/27/15
RETURNING:	Mon 09/28/15
CHAPERONES:	TBD + parents
COST TO STUDENT:	\$0.00
VIA:	District Approved Parent Vehicles

INDEPENDENT
CONTRACTOR
SERVICE
AGREEMENTS

DISPOSAL OF
SURPLUS PROPERTY

CALIFORNIA HIGH
SCHOOL EXIT EXAM
WAVIER

SCHOOL:	Carmel High School
EVENT:	Holiday Basketball Tournament
PLACE:	Atascadero High School, Atascadero, CA
OBJECTIVES:	Varsity Basketball Tournament
# OF STUDENTS:	14
DEPARTING:	Mon 12/28/15
RETURNING:	Wed 12/30/15
CHAPERONES:	Frank, Schmidt
COST TO STUDENT:	\$0.00
VIA:	District Vans

SCHOOL:	Carmel High School
EVENT:	CCS Diving Championships
PLACE:	Santa Clara
OBJECTIVES:	Diving Competition
# OF STUDENTS:	6
DEPARTING:	Thurs 05/14/15
RETURNING:	Sat 05/16/15
CHAPERONES:	Borek
COST TO STUDENT:	\$100.00 (hotel, food)
VIA:	District Approved Parent Vehicles

F. APPROVE WARRANTS FOR APRIL 2015

FUND	DESCRIPTION	CHECK COUNT	EXPENSE AMOUNT
01	General Fund	394	412,933.45
11	Adult Education Fund	8	1,343.87
12	Child Development Fund	27	12,997.15
13	Cafeteria Fund	15	23,841.29
14	Deferred Maintenance Fund	4	34,771.45
40	Special Reserve – Capital Outl	10	116,288.32
Total Number of Checks		442	602,175.53
Less Unpaid Sales Tax Liability			2,034.59
Net (Check Amount)			<u>600,140.94</u>

WARRANTS

G. 2015/16 ANNUAL DESIGNATION OF CIF REPRESENTATIVES

The Board is asked to designate Golden Anderson as the 2015/16 California Interscholastic Federation League Representatives as presented.

ANNUAL DESIGNATION OF CIF REPRESENTATIVES

H. APPROVE SCHOLARSHIP PROGRAM AGREEMENTS

The Board is asked to approve Partnership Agreements for Employee Scholarship Offerings with Brandman University as presented.

SCHOLARSHIP PROGRAM AGREEMENTS

I. MCOE MEMORANDUM OF UNDERSTANDING

The Board is asked to approve the 2015/16 Memorandum of Understanding for the Monterey County Teacher Credentialing/Induction Program with Monterey County Office of Education (MCOE) as presented.

MEMORANDUM OF UNDERSTANDING

J. REVISED JOB DESCRIPTION

The Board is asked to approve the revised job description for Athletic Director as presented.

REVISED JOB DESCRIPTION

K. REVISED JOB DESCRIPTION

The Board is asked to approve the revised job description for Licensed Vocational Nurse as presented.

REVISED JOB DESCRIPTION

L. REVISED JOB DESCRIPTION
The Board is asked to approve the revised job description for Transportation Foreman as presented.

REVISED JOB DESCRIPTION

M. POOL USE AGREEMENT (PULLED)
The following Pool Use Agreement is presented for approval:
~~Seaside Aquatics Club — June 8, 2015 — August 6, 2015~~

~~POOL USE AGREEMENT~~

N. BOARD POLICY REVISIONS
The Board is asked to approve revisions to the following Board Policies:

BOARD POLICY REVISIONS

Board Policy Revisions:

- BP 5141.4 Child Abuse Prevention and Reporting

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

The Administration presented to the board the amended graduation requirements to align with the course changes in Global Studies and Introduction to Computer Science at Carmel High School, as well as the amended Board Policy.

CHS GRADUATION REQUIREMENTS AND BOARD POLICY BP 6146.1

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

An update on the 2015/16 District Budget and the Governor's May Revise information will be presented to the Board once it has been released.

BUDGET UPDATE

The 2015/16 District Goals were presented to the Board for first reading. They will be brought back to the Board for adoption at the next meeting.

2015/16 DISTRICT GOALS

The Tri-Annual Technology Update was presented to the Board.

TRI-ANNUAL TECH UPDATE

TOPICS FOR FUTURE MEETINGS

TOPICS FOR FUTURE MEETINGS

ITEM	TENTATIVE DATE
	May 27
Carmel Child Development Center (CCDC) Site Presentation/Red Apple	
LCAP Public Hearing	
Budget Public Hearing	
Capital Projects Updates	
Resolution: Eliminate/ Reduce Classified Services and Decision Not to Reemploy Certain Classified Employees	
Employee(s) of the Month	
AB 1200 Approval – Collective Bargaining	
	Jun 10
2015-16 Budget Adoption	
Ocean Guardian School Grant Applications	
Ratification of Collective Bargaining Agreements	
	Jun 24
Tri-Annual Supt Evaluation - Canceled	

ON-GOING ITEMS	
Quarterly Treasurers Reports	On-going
Williams Uniform Complaints	Aug/Oct/Jan/Apr
Tri-Annual Tech Updates	Aug/Dec/Apr
Capital Projects / Updates	As Needed
Tri-Annual Supt. Evaluation Meeting	Nov/Feb/June
Board Policy Revisions and Adoptions	On-going
<i>There are no regular Board meetings in July. A special meeting will be scheduled, only if needed.</i>	

The Board's next regular meeting will be on May 27th in the Carmelo Child Development Center – Room 10.

NEXT REGULAR
MEETING

The meeting was adjourned at 8:56 PM.

ADJOURNMENT