



**CARMEL UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

**Minutes of Regular Meeting
Wednesday, April 22, 2015**

A regular meeting of the Carmel Unified School District was held on Wednesday, April 22, 2015 in the Carmel Middle School Library.

MEMBERS PRESENT: Rita Patel, President
Mark Stilwell, Clerk
John Ellison, Member
Karl Pallastrini, Member
Annette Yee Steck, Member

MEMBERS ABSENT: Megan Zoller, CHS Student Representative

ALSO PRESENT: Marvin Biasotti, Superintendent
Tricia Zarevich, Recorder

Rita Patel called the meeting to order at 4:35 pm and established a quorum.

CALL TO ORDER

Mark Stilwell moved and Karl Pallastrini seconded to adopt the agenda as amended, pulling item B of Information/Discussion/Possible Action.

ADOPT AGENDA

MOTION CARRIED UNANIMOUSLY

Mary Robinson led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

The audience was notified that the open session would not be audio taped.

NOTIFICATION TO AUDIENCE

The Board of Education and Superintendent reported on the routine status of correspondence received, meeting schedules, conferences and meetings attended and recent district developments.

COMMENTS/ BOARD/SUPT.

Name Topic
None made

COMMENTS/ ACT/CSEA REP.

CHS Student Representative, Megan Zoller presented a report on events and activities at Carmel High School.

COMMENTS/ STUDENT REP.

Name Topic
John Ramsey Aqua Rainwater Harvesting System
Sara Higman Panther's Football – Facility Use Fees
Tim White Panther's Football – Facility Use Fees
Dennis Burke Panther's Football – Facility Use Fees
Cloe Carter Panther's Football – Facility Use Fees
Fernando Sanchez Panther's Football – Facility Use Fees
Jolene Green Panther's Football – Facility Use Fees

COMMENTS/ VISITORS

A. APPROVE THE FOLLOWING PERSONNEL ITEMS

Certificated Personnel

Employee Name:	Thomas Pohlmann
Position:	Technical Assistant-Computer Lab
Employment Status:	Probationary
Type of Action:	Ratify
Effective Date:	April 13, 2015
Location:	Carmel High School

Certificated Substitutes

Ratify the employment of the following **Certificated Substitutes** on an “on-call, as needed” basis for the **2014/15** school year:

David K. Nelson	Emanuela Verardi	
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B. INDEPENDENT CONTRACTOR SERVICE AGREEMENTS

The following Independent Contractor Service Agreements were presented for approval:

DISTRICT FUNDED		
NAME	SERVICE	COST <i>Not to Exceed</i>
Dean, Roberta	K-5 Ocean Literacy Curriculum Training – D.O.	\$ 3,730.00
Dougherty Pump and Drilling, Inc.	Rehabilitation to CMS Well	\$ 6,500.00
Field Turf USA	Field care maintenance program – twice annually	\$ 5,495.00
M3 Environmental	Asbestos testing at District Office	\$ 2,215.00
MCOE	Elementary English Language Development Review – D.O.	\$ 2,600.00
Wedgewood - Rancho Canada Golf Course	Carmel Unified School District Retirement Party	\$ 3,521.31

OTHER FUNDING			
Fund	Name	Service	Cost <i>Not to exceed</i>
ASB	Haydu, Jennifer	Guest Instructor for Dance: Acroyoga - CHS	\$ 60.00

C. CONTRACT AMENDMENT

The Board is asked to approve the amendment to Marsha Wang’s 2014/15 Contract for services for Chinese Language tutoring, increasing up to \$1,000.00 additional as presented.

D. COMMUNITY HUMAN SERVICES JOINT POWERS ALLOCATION

The 2015/16 Community Human Services Joint Powers Allocation, in the amount of \$6,560 is presented for approval.

E. CALIFORNIA HIGH SCHOOL EXIT EXAM WAIVER (CAHSEE)

The Board is asked to approve a California High School Exit Exam (CAHSEE) Waiver for one student as presented.

PERSONNEL ITEMS

INDEPENDENT CONTRACTOR SERVICE AGREEMENTS

CONTRACT AMENDMENT

COMMUNITY HUMAN SERVICES JOINT POWERS ALLOCATION

CALIFORNIA HIGH SCHOOL EXIT EXAM WAIVER

F. APPROVE WARRANTS FOR MARCH 2015

FUND	DESCRIPTION	CHECK COUNT	EXPENSE AMOUNT
01	General Fund	370	486,221.72
11	Adult Education Fund	2	550.25
12	Child Development Fund	15	4,466.56
13	Cafeteria Fund	12	32,600.54
14	Deferred Maintenance Fund	1	8,520.00
40	Special Reserve – Capital Outl		76,773.63
Total Number of Checks		401	609,132.70
Less Unpaid Sales Tax Liability			1,244.47
Net (Check Amount)			<u>607,888.23</u>

WARRANTS

G. RESOLUTION #15-08 CALIFORNIA CASH RESERVE PROGRAM

The administration recommends that the district participate in the California School Boards Association (CSBA) Cash Reserve (“TRAN”) Program of 2015/16, which provides districts with cash at the start of the school year while awaiting the receipt of actual tax revenues in December.

CASH RESERVE PROGRAM
RESOLUTION # 15-08

H. RESOLUTION #15-09 DAY OF THE TEACHER

Resolution #15-09 Celebrating the California Day of the Teacher (May 13, 2015) is presented for adoption.

DAY OF THE TEACHER
RESOLUTION #15-09

I. RESOLUTION #15-10 WEEK OF THE CLASSIFIED SCHOOL EMPLOYEE

Resolution #15-10 Celebrating the Week of the Classified School Employee (May 17-23, 2015) is presented for adoption.

WEEK OF THE CLASSIFIED SCHOOL EMPLOYEE
RESOLUTION #15-10

J. KONTRABAND INTERDICTION & DETECTION SERVICES AGREEMENT

The 2015/16 Kontraband Interdiction & Detection Services (KIDS) Agreement is presented for approval.

KONTRABAND INTERDICTION & DETECTION SERVICES AGREEMENT

K. APPROVE AMENDMENT TO MASTER AGREEMENT

The Board is asked to approve the Amendment (Exhibit A) to Master Agreement with HGHB Architectural and Engineering Services for revisions to the new administrative building at Carmel High School.

AMENDMENT TO MASTER AGREEMENT

L. APPROVE AMENDMENT TO MASTER AGREEMENT

The Board is asked to approve the Amendment (Exhibit A) to Master Agreement with HGHB Architectural Services for space planning at the Carmel Unified School, District Office.

AMENDMENT TO MASTER AGREEMENT

M. APPROVE AMENDMENT TO MASTER AGREEMENT

The Board is asked to approve the Amendment (Exhibit A) to Master Agreement with HGHB Architectural and Engineering Services to assume architect of record duties for CHS gymnasium bleacher replacement at Carmel High School.

AMENDMENT TO MASTER AGREEMENT

N. QUARTERLY WILLIAMS UNIFORM COMPLAINTS REPORT

The Board is asked to approve the Quarterly Williams Uniform Complaints Report for January through March 2015 as presented.

QUARTERLY WILLIAMS REPORT

O. DISPOSAL OF SURPLUS PROPERTY

The administration recommends that the Board of Education authorize the sale or disposal of the following items that are no longer useful to the District:

- Netbook Computers (CC) – retire

DISPOSAL OF
SURPLUS PROPERTY

P. ACCEPTANCE OF GIFTS

The Board is asked to accept the following gifts to the district:

Reifer Affiliated Companies has donated two Anaheim 50:1 Gearboxes to the RoboticS and Engineering Classes at Carmel High School. Estimated Value: \$1,000.00.

Supermodelli, LLC. has donated Acrylic and Polycarbonate Sheet Materials (Assorted Sizes and Thickness) to the Robotics and Engineering Classes at Carmel High School. Estimated Value: \$1,000.00.

Jarilyn Yah Lim, Special Education Parent, has donated money for the purchase of Special Education Technology. Estimated Value: \$3,000.00.

Big Sur Marathon has donated money for facility use of Carmel Middle School’s parking lot, on April 26, 2015, in lieu of facility use fees. Estimated Value: \$1,000.00

ACCEPTANCE OF
GIFTS

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

EMPLOYEE OF THE MONTH PRESENTATION

The following Employees of the Month will be presented to the Board:

Certificated

Jason Maas-Baldwin (January)	Site: Carmel High School
Darrell Steely (February)	Site: Carmel Middle School
Pat Stadille (March)	Site: Carmel Middle School

Classified

Daniel Gudino (December)	Site: Carmel Middle School
Vickie Grant (January)	Site: Carmel Middle School
Karen McNeely (February)	Site: Carmel Middle School
Becca Ledbetter (March)	Site: Carmel River School

EMPLOYEE OF
THE MONTH
PRESENTATION

The Board will hear an update on the fundraising efforts of the Sober Graduation 2015 Committee. (This item was pulled by the Sober Graduation 2015 Committee, as they met their funding requirement)

SOBER GRADUATION
REQUEST FOR
SUPPORT

The Board and Administration conducted their Annual Budget Study Session for the 2015/16 draft Budget.

BUDGET STUDY
SESSION

The Board heard a presentation regarding a proposal to contract with the Carmel Valley Community Youth Center to provide a facility for the Tularcitos learn-to-swim program, as well as an initial proposal to provide a learn-to-swim program for Captain Cooper Students. The Board was asked to give Administration authorization to enter into contract for the lifeguard for the Tularcitos learn-to-swim program.

LEARN TO SWIM
PROGRAM

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

The Board will receive an update on class sizes across the district. This item was moved to item E. General discussion ensued, the following parents were present to hear the discussion and share their concerns: Scott Foskmark, Anya Morgan, Kris Lemon, Sara Norbroughton, and Jill Martin.

CLASS SIZE

An update on the District's Capital Projects was presented to the Board. Topics included, but were not limited to:

CAPITAL PROJECTS UPDATE

- CHS Multi-Sports Facility Phase III – an update on the timeline was given to the Board.
- CHS Landscaping – an update to the progress of the landscaping was given.
- Habitat – Granitecreate near the wood oven was proposed for solution of rainwater issue. The Board gave a consensus to administration to proceed with costing of the Habitat project.

A presentation on the Local Control Accountability Plan (LCAP) was presented to the Board. It will be brought back for adoption at a future meeting.

LOCAL CONTROL ACCOUNTABILITY PLAN PRESENTATION

TOPICS FOR FUTURE MEETINGS

TOPICS FOR FUTURE MEETINGS

ITEM	TENTATIVE DATE
	May 07
Contract Approval	
Capital Project Update	
Resolution: Eliminate/ Reduce Classified Services and Decision Not to Reemploy Certain Classified Employees	
	May 13
Presentation of Proposed Final Budget/Governor's May Revise	
Annual Designation of California Interscholastic Federation (CIF) League Representatives	
Ocean Guardian School Grant Applications (Annual renewal needed?)	
District Goals – First Reading	
Approve Course Outlines, as needed	
Textbook Adoptions, as needed	
Tri-Annual Tech Update	
LCAP Public Hearing	
Budget Public Hearing	
	May 27
Carmel Child Development Center (CCDC) Site Presentation/Red Apple	
Panther Football	
	Jun 10
Public Hearing and Budget Adoption for FY 2015-16	
Rainwater Harvesting Presentation	
	Jun 24
Tri-Annual Supt Evaluation	
	Aug 12
Next Generation Science Standards	

ON-GOING ITEMS	
Quarterly Treasurers Reports	On-going
Williams Uniform Complaints	Aug/Oct/Jan/Apr
Tri-Annual Tech Updates	Aug/Dec/Apr
Capital Projects / Updates	As Needed
Tri-Annual Supt. Evaluation Meeting	Nov/Feb/June
Board Policy Revisions and Adoptions	On-going
<i>There are no regular Board meetings in July. A special meeting will be scheduled, only if needed.</i>	

The Board's next regular meeting will be on May 13th in the Carmel Middle School Library.

NEXT REGULAR
MEETING

The meeting was adjourned at 8:56 PM.

ADJOURNMENT