



**CARMEL UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

**Minutes of Regular Meeting
Wednesday, February 11, 2015**

A regular meeting of the Carmel Unified School District was held on Wednesday, February 11, 2015 in the Carmel High School Library.

MEMBERS PRESENT: Rita Patel, President
Mark Stilwell, Clerk
John Ellison, Member
Karl Pallastrini, Member
Annette Yee Steck, Member
Megan Zoller, CHS Student Representative

ALSO PRESENT: Marvin Biasotti, Superintendent
Tricia Zarevich, Recorder

Rita Patel called the meeting to order at 3:30 pm and established a quorum. Mrs. Patel also notified the audience that the open session would be audio taped.

Mark Stilwell moved and Annette Yee Steck seconded to adopt the agenda as presented.

MOTION CARRIED UNANIMOUSLY

Rita Patel identified the remaining closed session topics:

A. CLOSED SESSION ITEMS (GOVERNMENT CODE §54954.5)

1. **STUDENT DISCIPLINE – Readmit: CUSD 2013/2014-#07**
2. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
(Government Code, § 54956.8)
Property: 35 Ford Road, Carmel Valley, CA
District Negotiators: Marvin Biasotti, Rick Blanckmeister, Dan Paul
Negotiating Parties: Carmel Unified School District, Carmel Valley Parks District
Under Negotiation: Price, Terms of Payment
3. **CONFERENCE WITH BOARD’S REPRESENTATIVES TO THE NEGOTIATION PROCESS**
Board’s Representative: Biasotti, Blanckmeister, Gross, Hendricks
Employee Organizations: Association of Carmel Teachers,
California School Employees Association, Carmel Chapter 190
4. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to subdivision (d) of Government Code § 54956.9 (*One Case*)
5. **STUDENT DISCIPLINE – Stipulated Expulsion: CUSD 2014/15-#01**

CALL TO ORDER

ADOPT AGENDA

IDENTIFY CLOSED SESSION TOPICS

NAME
None made

TOPIC

PUBLIC
SUGGESTIONS/
COMMENTS ON
CLOSED SESSION
TOPICS

The Board adjourned into closed session.

ADJOURN INTO
CLOSED SESSION
ITEMS

The Board reconvened to open session and Rita Patel reported that the Board took following action: Approval of Student Readmit CUSD 2013/2014-#07, and approval of Student Discipline – Stipulated Expulsion: CUSD 2014/2015-#01 as presented.

RECONVENE TO
OPEN SESSION &
REPORT ACTION
TAKEN, IF ANY

Rick Lopez led the Pledge of Allegiance.

PLEDGE OF
ALLEGIANCE

CHS Student Representative, Megan Zoller presented a report on events and activities at Carmel High School including: Mock trial defeated PG in the county final and is moving to the state competition, cafeteria food survey has launched, movie showing of “Girl Rising”.

COMMENTS/
STUDENT REP.

<u>Name</u>	<u>Topic</u>
None	

COMMENTS/
ACT/CSEA REP.

<u>Name</u>	<u>Topic</u>
Cole Keller	Requested to add a JROTC program at CHS
Dave Lathay	Requested that the district look into adding lights to the new sports complex at the High School.

COMMENTS/
VISITORS

Annette Yee Steck moved and John Ellison seconded to approve the items on the Consent Agenda as presented.

A. APPROVE MINUTES

MINUTES

Minutes of January 14, 2015 Regular Meeting
Minutes of January 28, 2015 Regular Meeting

B. APPROVE THE FOLLOWING PERSONNEL ITEMS

PERSONNEL ITEMS

Non-Represented Personnel

Employee Name:	Cody Torres
Position:	Assistant Varsity Baseball Coach
Employee Status:	Temporary
Type of Action:	Ratify Employment
Effective Date:	2/2/15
Location:	CHS

Employee Name:	Jim Staples
Position:	Assistant Varsity Lacrosse Coach
Employee Status:	Temporary
Type of Action:	Ratify Employment
Effective Date:	2/2/15
Location:	CHS

Employee Name:	Chelsea Peterson
Position:	Assistant Swim Coach
Employee Status:	Temporary
Type of Action:	Ratify Employment
Effective Date:	2/2/15
Location:	CHS

Employee Name:	Bruce Haase
Position:	Tennis Coach
Employee Status:	Temporary
Type of Action:	Ratify Employment
Effective Date:	2/23/15
Location:	CMS

C. APPROVE THE FOLLOWING FIELD TRIPS

APPROVE FIELD TRIPS

SCHOOL:	Carmel Middle School
EVENT:	Opportunity Class Trip
PLACE:	Yosemite National Park
OBJECTIVES:	Volunteering to work along-side Rangers/Exploring the Park
# OF STUDENTS:	10-12
DEPARTING:	Friday, May 1, 2015
RETURNING:	Tuesday, May 5, 2015
CHAPERONES:	Glazier, Martinez
COST TO STUDENT:	\$100 (transportation, food)
VIA:	District Vans

SCHOOL:	Carmel Middle School
EVENT:	Opportunity Class Trip
PLACE:	Ventana Wilderness
OBJECTIVES:	Reward, Outdoor Ed, Life Skills, Character Development
# OF STUDENTS:	10-12
DEPARTING:	Friday, March 13, 2015
RETURNING:	Sunday, March 15, 2015
CHAPERONES:	Glazier, Martinez
COST TO STUDENT:	\$100 (transportation, food)
VIA:	District Vans

SCHOOL:	River School – 5th Grade
EVENT:	Camp Sea Lab
PLACE:	Aptos, California
OBJECTIVES:	Hands-on, outdoor experience to better understand the pelagic & intertidal ecosystems
# OF STUDENTS:	95
DEPARTING:	Tuesday, May 26, 2015
RETURNING:	Thursday, May 28, 2015
CHAPERONES:	tbd
COST TO STUDENT:	\$90.00 (transportation, food)
VIA:	District Transportation

SCHOOL:	Carmel High School
EVENT:	AVID College Field Trip – College Awareness
PLACE:	Cal Poly San Luis Obispo; University of California, Santa Barbara; Westmont; California Lutheran University; University of California, Riverside; University of California, Irvine; California State University, Long Beach; California State University, Channel Islands
OBJECTIVES:	College Awareness
# OF STUDENTS:	21
DEPARTING:	Thursday, March 5, 2015
RETURNING:	Saturday, March 7, 2015
CHAPERONES:	Powers, Stafford
COST TO STUDENT:	\$70.00 (food)
VIA:	District Transportation

SCHOOL:	Carmel High School
EVENT:	CADA Leadership Camp
PLACE:	UC Santa Barbara
OBJECTIVES:	Leadership Camp
# OF STUDENTS:	12
DEPARTING:	Thursday, July 16, 2015
RETURNING:	Sunday, July 19, 2015 10:00 pm
CHAPERONES:	Cambra, Lederle
COST TO STUDENT:	\$0
VIA:	District Transportation

D. APPROVE WARRANTS FOR JANUARY 2015

WARRANTS
January 2014

FUND	DESCRIPTION	CHECK COUNT	EXPENSE AMOUNT
01	General Fund	318	374,937.66
11	Adult Education Fund	4	633.32
12	Child Development Fund	13	3,112.75
13	Cafeteria Fund	17	20,919.69
14	Deferred Maintenance Fund	2	6,065.00
40	Special Reserve – Capital Outlay	11	36,317.30
Total Number of Checks		351	441,985.72
Less Unpaid Sales Tax Liability			102.38
Net (Check Amount)			441,883.34

E. INDEPENDENT CONTRACTOR SERVICE AGREEMENTS

The following Independent Contractor Service Agreements were presented for approval:

INDEPENDENT
CONTRACTOR
SERVICE
AGREEMENTS

DISTRICT FUNDED		
Name	Service	Cost (Not to exceed)
Elber, Gloria	May Festival Instruction and Direction – River School	\$ 1,500.00
Middleton, John	Repair, clean, varnish and re-stretch oil painting	\$ 1,120.00
The Princeton Review	SAT/ACT Prep Courses	\$48,000.00
Whitson Engineers	Design Services for repair, sealcoat and striping of Tularcitos upper playground	\$ 4,215.00
Whitson Engineers	Design Services for repair, sealcoat and striping of CMS parking lots and roads	\$ 3,540.00

F. REQUEST FOR AUTHORIZATION

The Board is asked to provide authorization to enter into a contract with Monterey Regional Waste Management District for the Organics to Energy Food Scrap Compost Pilot Project

REQUEST FOR AUTHORIZATION

G. AUTHORIZATION TO CONTRACT

The Board is asked to approve the proposed food service contract with Aqua Terra Culinary, Inc., on the condition that the contract is approved by the California Department of Education prior to execution by the District, as required by applicable regulations.

AUTHORIZATION TO CONTRACT

H. MEMORANDUM OF UNDERSTANDING

The Board is asked to approve the Memorandum of Understanding between the District and CalStateTEACH, a program of California State University, to provide services for student teaching as presented.

MEMORANDUM OF UNDERSTANDING

I. MEMORANDUM OF UNDERSTANDING

The Board is asked to approve the Memorandum of Understanding between the District and CalStateTEACH, a program of California State University, to provide services for interns as presented.

MEMORANDUM OF UNDERSTANDING

J. MEMORANDUM OF UNDERSTANDING

The Board is asked to approve the Memorandum of Understanding between the District and Liberty University licensure program, to provide services for school counseling interns as presented

MEMORANDUM OF UNDERSTANDING

K. RESOLUTION #15-05 NOTICE OF COMPLETION

The Board is asked to adopt Resolution #15-05 for completion of work, without exceptions, by Kent Construction for Captain Cooper maintenance projects.

RESOLUTION #15-05
Notice of Completion

L. RESOLUTION #15-06 NOTICE OF COMPLETION

The Board is asked to adopt Resolution #15-06 for completion of work, without exceptions, by Kent Construction for CCDC fabric shade structure

RESOLUTION #15-06
Notice of Completion

M. APPROVE AMENDMENT TO MASTER AGREEMENT

The Board is asked to approve the Amendment (Exhibit A) to Master Agreement with HGHB for as built drawings for new Captain Cooper water tanks for submission to Monterey County Public Works.

AMENDMENT TO MASTER AGREEMENT

N. APPROVE AMENDMENT TO MASTER AGREEMENT

The Board is asked to approve the Amendment (Exhibit A) to Master Agreement with Bartos Architecture, Inc. for architectural services for multi-sport facility, phase III.

AMENDMENT TO MASTER AGREEMENT

O. QUARTERLY TREASURERS REPORT

The Board is asked to approve the Quarterly Treasurers Report as presented.

QUARTERLY TREASURERS REPORT

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

The Red Apple Outstanding Volunteer Award for Carmel High School was presented to Tess Arthur for her service to the students, staff and parents at CHS.

RED APPLE
OUTSTANDING
VOLUNTEER
AWARD

CARMEL HIGH SCHOOL SITE PRESENTATION

CARMEL HIGH
SCHOOL SITE
PRESENTATION

The Carmel High School Principal, staff and students presented an update on the following topics.

- 1. Principals Report Lopez
- 2. CTE/ROP Parry, Students
- 3. 1:1 Technology Initiative Clifford, Matheson, Students
- 4. Mutli-Sport Facility Anderson, Students
- 5. Suspension Diversion Enriquez, Ward, Miller
- 6. Life Skills Class and Lunch Bunch Abate, Schillinger
- 7. Counseling/Valedictorian Schatz, Johnston, Goodbody, Lopez

- 10 Minute Break

A presentation by legal counsel was given on fees and costs for the CHS Pool and Football Field. The formula used 100% direct costs and 50% capital costs. Mark Stilwell moved and Karl Pallastrini seconded approval of the fees as stated below. The Board will review the CHS pool and football field facility use request fees and requirements on an annual basis.

USE OF SCHOOL
FACILITIES AND
GROUNDS

It was by consensus that the following costs be charged:

CHS Football Field:

\$125 per hour starting immediately (\$159 per hour actual costs, discounted to \$125)

CHS Pool:

\$60.00 per hour through June 30, 2016; \$70.00 per hour for any contract entered into after July 1, 2016. (\$262 per hour actual costs, discounted to \$60 per hour through June 30, 2016 and \$70 per hour for any contract entered into after July 1, 2016)

Bill Duros, Aaron Gaily, Merrie Potter, and Ruth Trotter shared their appreciation of how hard staff worked to come up with a solution to fit everyone's needs in mind.

MOTION CARRIED UNANIMOUSLY

Architect Mark Bartos presented a slide show of the multi-sport facility. The Board and staff discussed the donor wall and upcoming projects for phase III.

MULTI-SPORT
FACILITY

Rita Patel declared the public hearing on the following California School Employees Association (CSEA) collective bargaining proposal open. There being no comments, she declared the public hearing closed.

PUBLIC HEARING:
SUNSHINE 2014-15
DISTRICT & CSEA
COLLECTIVE
BARGAINING
AGREEMENT
PROPOSAL

The Board conducted a Public Hearing on the following:

Pursuant to Government Code Section 3547, the District and CSEA jointly submit the following initial proposal for bargaining:

1. The following Articles of the Collective Bargaining Agreement are open for negotiation:

- a. Article III Hours and Overtime

- b. Article IV Vacations
- c. Article VI Salary and Wages
- d. Article VIII Health and Welfare Benefits
- e. Appendix D Hourly and Monthly Salary Schedule
- f. Appendix E Health and Welfare Benefits
- h. Appendix H Classified Calendars

Rita Patel declared the public hearing on the following **Association of Carmel Teachers (ACT)** collective bargaining proposal open. There being no comments, she declared the public hearing closed.

The Board conducted a Public Hearing on the following:

Pursuant to Government Code Section 3547, the Association of Carmel Teachers (ACT) submits the following Article as an addition to the joint initial proposal for bargaining brought forward on January 28, 2015.

the following Article of the Collective Bargaining Agreement is open for negotiation:

Article VI Leaves

Mark Stilwell moved and Annette Yee Steck seconded to cast a vote for Lila Cann as representative to the 2015 California School Boards Association Delegate Assembly, Sub-Region 9-B as presented

The Board was notified of out-of-state travel that has been approved by the Superintendent as follows:

Employee Name:	Leigh Cambra
School Site/Dept:	Carmel High School
Event Name:	AVID District Leadership Training Session 4
Location:	Phoenix, AZ
Departing:	Tuesday, March 24, 2015
Returning:	Friday, March 27, 2015
Cost to District:	\$1,625 (approximately)

TOPICS FOR FUTURE MEETINGS

ITEM	TENTATIVE DATE
	Mar 04
Supt. Search Calendar: Review of Applications and Selection of Candidates to Interview (Closed Session)	
Child Development Proposed Fee Schedule (Consent)	
Quarterly Treasurers Report (Consent)	
Budget Calendar: Second Interim Report (15 min – First Item on Information/Discussion/Possible Action)	
Resolutions – for Non-Reelection and/or Reduction of Particular Kind of Service (05 min- Second Item on Information/Discussion/Possible Action)	
	Mar 13
Supt. Search Calendar: Board Interviews Candidates – Special Closed Meeting	
	Mar 14

PUBLIC HEARING:
SUNSHINE 2014-15
DISTRICT & ACT
COLLECTIVE
BARGAINING
AGREEMENT
PROPOSAL

2015 CSBA
DELEGATE
ASSEMBLY
ELECTION

NOTIFICATION OF
OUT-OF-STATE
TRAVEL

TOPICS FOR
FUTURE
MEETINGS

<i>Supt. Search Calendar: Board Interviews Finalists – Special Closed Meeting</i>	
	Mar 18
<i>Budget Calendar: Annual Goal Planning Session</i>	
	Apr 01
Carmel Valley High School Site Presentation/Red Apple	
Form 700 Training with Legal Council	
MEarth Update	
Capital Project Updates	
Williams Uniform Complaint Report	
Tri-Annual Tech Updates	
	Apr 22
Operation Padre Thank You Reception	
Budget Study Session 1 – Preliminary Budget	
	May 13
Presentation of Proposed Final Budget/Governor’s May Revise	
LCAP Public Hearing	
Annual Designation of California Interscholastic Federation (CIF) League Representatives	
California High School Exit Exam (CAHSEE) Waivers	
Ocean Guardian School Grant Applications	
District Objectives – First Reading	
Approve Course Outlines, <i>as needed</i>	
Textbook Adoptions, <i>as needed</i>	
	May 27
Child Development Center School Site Presentation / Red Apple	
LCAP Approval	

ON-GOING ITEMS	
Quarterly Treasurers Reports	On-going
Williams Uniform Complaints	Aug/Oct/Jan/Apr
Tri-Annual Tech Updates	Aug/Dec/Apr
Capital Projects / Updates	As Needed
Tri-Annual Supt. Evaluation Meeting	Nov/Feb/June
Board Policy Revisions and Adoptions	On-going

The next regular meeting will be held in the District Office Conference Room on March 4, 2015.

The meeting was adjourned at 10:14 PM.

NEXT REGULAR MEETING

ADJOURNMENT