



RE: Student Safety Information in the Event of a Disaster

Dear Parent or Guardian:

Providing for your student's safety when school is in session is a major responsibility of the school staff. All schools have a disaster plan for student safety. The principal and school staff are prepared to make prompt and responsible decisions in any situation that could threaten the safety of students.

The need to close a school and evacuate the students before the regularly scheduled closing time could arise from a relatively minor emergency such as a prolonged interruption of power or from a major event such as fire, disastrous earthquake, or severe storm. At times, communication and/or transportation may be disrupted.

IN EVENT OF A MAJOR DISASTER

Information will be broadcast to parents over local radio stations KSCO 1080 AM (Emergency Broadcast Station), KOCN 104.9 FM, KDON 102.5 FM, KWAV 96.9 FM, and KAZU 90.3 FM, or local television stations. Information will also be published in The Herald and posted at the school site.

No student will be dismissed from school unless a parent (or individual designated by a parent) comes for him/her.

No child will be allowed to leave with another person, even a relative or baby sitter, unless we have written permission to that effect or that particular person is listed on the student's Emergency Information Card in our files and is able to identify him/herself.

All parents or designated persons who come for students must sign out at the school office or at the temporary student release station. Signs will be posted if this alternate location is required.

We are prepared to care for your child in emergency situations. If you are not able to reach the school, we will care for your child until you or a designated person arrives.

We have a number of staff members with first aid certificates, and we will be in communication with local emergency services. We do ask your help in the following ways:

BOARD OF EDUCATION

Amy Funt
Howard Given
Dan Hightower
Marcy Rustad
Annette Yee Steck

SUPERINTENDENT

Marvin Biasotti

P.O. Box 222700
Carmel, CA 93922
TEL: (831) 624-1546
FAX: (831) 626-4052

LOCATION:
4380 Carmel Valley
Road

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- Please do not call the school. We must have the lines open for emergency calls.
- Do tune to the above radio and television stations for information.
- Following an earthquake or other emergency, do not immediately drive to the school. The school access route and street entrance areas must remain clear for emergency vehicles and/or may be cluttered with debris.

It is important that we be prepared personally and in relationship to others in our school community as well as the broader community. During the year your student will be trained in the necessary emergency procedures. Students will learn how to react, where to assemble, and what to expect in an emergency situation. Education, knowledge, and preparation are our best allies.

If you have any questions regarding your school's disaster plan for student safety, please call your school site principal or the office of the Chief Business Officer at (831) 624-1546.

Sincerely,



Rick Blanckmeister
Chief Business Official

RB/pt

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