Submit a California Public Records Act Request to Carmel USD

The Carmel Unified School District (CUSD) is committed to transparency and providing easy access to public records pursuant to the California Public Records Act (CPRA). The California Public Records Act gives the public the right to access records created and maintained by public agencies in the course of their normal business.

Pursuant to Government Code Section 6252(e), a public record is defined as "any writing containing information relating to the conduct of the public's business prepared, owned, used, or retained by any state or local agency regardless of physical form or characteristics." Public records requests may be used to obtain "records," which include a wide variety of documents and other materials (including print, photographic, and electronic formats) that were created or obtained by the organization and are, at the time the request is filed, in the organization's possession and control.

Records subject to disclosure under the CPRA may include email or other communications from members of the public or which reference them. While the District reviews all responsive records to determine if this information should be disclosed, in many cases references to members of the public, the content of their communications to the District are subject to disclosure. Permissible exemptions from disclosure include documents that invade an individual's right to privacy (e.g., privacy in certain personnel, medical, or student records) or hinder the government's need to perform its assigned functions in a reasonably efficient manner (e.g., maintaining confidentiality of investigative records, official information, records related to pending litigation, and preliminary notes or memoranda).

All requests will be posted to the District's CPRA webpage.

Name of requestor: *
First and last name

CMSKitchen

Email of requestor: (Responses will be provided to this email address) *

https://docs.google.com/forms/d/1CWR7ngSNQ474PpjiET7h5eTbRzG_50af0Qu0qUPB1TMY/edit?response=ACYDB1NgErV7krgW15pVQb5tO168HnD01t1Q_MsAJ
Mailing address of requestor:

Your request: (To enable staff to respond to your request as efficiently as possible, please include: The date range for the records requested; the department that holds the records (if known); and the types of records, including any important keywords. Please do not include any confidential information.)

Request final copy of design study of options for central kitchen on CMS Campus that was approved for HED, contracted service 10/31/22 - 1/31/23.

If you have attachments or images to add to the request, please do so here.

CMS Kitchen Stud...
Please return this signed cover sheet and the contract to the Business Office for review at least fourteen (14) working days prior to the next Board meeting.

Once received in the Business Office, the contract must be agendized for approval by the Board of Education at their next regularly scheduled meeting. Following Board approval, the contract will be signed and a copy will be returned to you.

Site/Department: MOT

Date(s) of Contracted Service: 10/31/22 - 1/31/23

Contractor Name: HED

Cost (not to exceed): $49,500

Description of Service: Amendment to 6/09/2021 Board approved contract to revise project schedule from 7/1/2021 - 11/30/2021 to 10/31/2022 - 1/31/2023. Design study of options for central kitchen on CMS campus.

☐ Pupil Records Rider ☐ New Vendor (if checked, need W9) ☐ Other ______________________

☐ Fingerprinting/TB Questionnaire completed ☐ Insurance Received

☐ Ratified, reason Contracts ratified within Supt approval limits to conduct routine business of the district

Funding Source: ☐ District ☐ ASB ☐ PTO/PTA ☐ Other ______________________

☒ Fund 40 ☐ Fund 14 ☐ Fund 01 Budget Source 40-0000-0-0000-8500-6250-00-029-9388-0033

I have read and understand the terms of and approve the attached contract:

Dan Paul

Site/Department Administrator Signature ____________________________ Date 11/07/2022

☒ Reviewed by C.B.O. before being agendized. yp ____________________

initials

Board Approval Date: _______________ ☑ Copy sent to the Site/Department ____________________ Date 11/14/2022

Certified Board Approved