Submit a California Public Records Act Request to Carmel USD

The Carmel Unified School District (CUSD) is committed to transparency and providing easy access to public records pursuant to the California Public Records Act (CPRA). The California Public Records Act gives the public the right to access records created and maintained by public agencies in the course of their normal business.

Pursuant to Government Code Section 6252(e), a public record is defined as "any writing containing information relating to the conduct of the public's business prepared, owned, used, or retained by any state or local agency regardless of physical form or characteristics." Public records requests may be used to obtain "records," which include a wide variety of documents and other materials (including print, photographic, and electronic formats) that were created or obtained by the organization and are, at the time the request is filed, in the organization's possession and control.

Records subject to disclosure under the CPRA may include email or other communications from members of the public or which reference them. While the District reviews all responsive records to determine if this information should be disclosed, in many cases references to members of the public, or the content of their communications to the District are subject to disclosure. Permissible exemptions from disclosure include documents that invade an individual's right to privacy (e.g., privacy in certain personnel, medical, or student records) or hinder the government's need to perform its assigned functions in a reasonably efficient manner (e.g., maintaining confidentiality of investigative records, official information, records related to pending litigation, and preliminary notes or memoranda).

All requests will be posted to the District's CPRA webpage.

Name of requestor: *
First and last name
Mary K Peitso

Email of requestor: (Responses will be provided to this email address) *
[Redacted]
Mailing address of requestor:

[Redacted]

Your request: (To enable staff to respond to your request as efficiently as possible, please include: The date range for the records requested; the department that holds the records (if known); and the types of records, including any important keywords. Please do not include any confidential information.)

1. Copies of any and all invoices from attorneys representing Carmel Unified School District regarding special education matters for the past two years.

If you have attachments or images to add to the request, please do so here.

2022-12-6 CPRA ...

This form was created inside of Carmel Unified School District.

Google Forms
December 6, 2022

Custodian of Records
Carmel Unified School District
4380 Carmel Valley Road
Carmel, CA 93923

Re: California Public Records Act Request

Dear Custodian of Records:

Under the California Public Records Act (Government Code 6250-6276.48), I am requesting the following information:

1. Copies of any and all invoices from attorneys representing Carmel Unified School District regarding special education matters for the past two years;

I understand and expect that the invoices will be redacted to maintain student confidentiality. If there are any fees for searching or copying these records, please inform me if the cost will exceed $20.00. However, I would also like to request a waiver of all fees in that the disclosure of the requested information is in the public interest. This information is not being sought for commercial purposes. Also, I will accept these records electronically so a copy is not required. I can bring a flash drive to you when the records are available if need be.

The California Public Records Act requires a response within ten business days. If access to the records I am requesting will take longer, please contact me with information about when I might expect copies or the ability to inspect the requested records.

If you deny any or all of this request, please cite each specific exemption you feel justifies the refusal to release the information and notify me of the appeal procedures available to me under the law.

I look forward to hearing from you.

Mary Peitso