Submit a California Public Records Act Request to Carmel USD

The Carmel Unified School District (CUSD) is committed to transparency and providing easy access to public records pursuant to the California Public Records Act (CPRA). The California Public Records Act gives the public the right to access records created and maintained by public agencies in the course of their normal business.

Pursuant to Government Code Section 6252(e), a public record is defined as "any writing containing information relating to the conduct of the public s business prepared, owned, used, or retained by any state or local agency regardless of physical form or characteristics." Public records requests may be used to obtain "records," which include a wide variety of documents and other materials (including print, photographic, and electronic formats) that were created or obtained by the organization and are, at the time the request is filed, in the organization's possession and control.

Records subject to disclosure under the CPRA may include email or other communications from members of the public or which reference them. While the District reviews all responsive records to determine if this information should be disclosed, in many cases references to members of the public, or the content of their communications to the District are subject to disclosure. Permissible exemptions from disclosure include documents that invade an individual s right to privacy (e.g., privacy in certain personnel, medical, or student records) or hinder the government s need to perform its assigned functions in a reasonably efficient manner (e.g., maintaining confidentiality of investigative records, official information, records related to pending litigation, and preliminary notes or memoranda).

All requests will be posted to the District s CPRA webpage.

Name of requestor: *

First and last name

Jessica C.

Email of requestor: (Responses will be provided to this email address) *

████████████████

Mailing address of requestor:

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Your request: (To enable staff to respond to your request as efficiently as possible, please   *
include: The date range for the records requested; the department that holds the records (if
known); and the types of records, including any important keywords. Please do not include any
confidential information.)

Requesting additional information regarding the proposed Learning Center and Parking Improvements at
Carmel Middle School which includes the construction of (1) new portable classroom building (3,840 square
feed) on a concrete foundation, a concrete retaining wall (200 linear feet long, varying from 1 foot to 4 feet 6
inches high), and parking improvements consisting of 26 asphalt stalls (7,000 square feet) and two (2) light
poles.

The total proposed project area is 18,000 square feet, and the project includes associated site work,
excavation, grading, underground utilities and necessary extensions/connections, landscaping and other
associated improvements.

We'd like information as follows:
-     Did this project go through a CEQA consideration process? Why or Why Not?
-     Is there an estimated budget associated with this project?
-     What contracts have been issued to date?
-     Is there is timeline of start and completion?
-     Are there existing concept, construction and/or design plans for public review?

This letter is to request access to records for the purpose of inspection and copying pursuant to the
California Public Records Act (Government Code Section 6250 et seq.) and Article I, Section 3 of the
California Constitution regarding the proposed Learning Center and Parking Improvements.
The term "records" includes but is not limited to any paper or electronic information, reports, evaluations,
memoranda, correspondence, letters, emails, charts, graphs, flyers, meeting agendas, meeting minutes,
training materials, diagrams, forms, DVDs, tapes, CDs, notes, or other similar materials.

Time Frame: June 2022 through November 2022
Records of individuals include Superintendent Ted Knight, Dan Paul, Jessica Hull and Yvonne Perez

If you have attachments or images to add to the request, please do so here.

This form was created inside of Carmel Unified School District.

Google Forms