

# Submit a California Public Records Act Request to Carmel USD

The Carmel Unified School District (CUSD) is committed to transparency and providing easy access to public records pursuant to the California Public Records Act (CPRA). The California Public Records Act gives the public the right to access records created and maintained by public agencies in the course of their normal business.

Pursuant to Government Code Section 6252(e), a public record is defined as "any writing containing information relating to the conduct of the public's business prepared, owned, used, or retained by any state or local agency regardless of physical form or characteristics." Public records requests may be used to obtain "records," which include a wide variety of documents and other materials (including print, photographic, and electronic formats) that were created or obtained by the organization and are, at the time the request is filed, in the organization's possession and control.

Records subject to disclosure under the CPRA may include email or other communications from members of the public or which reference them. While the District reviews all responsive records to determine if this information should be disclosed, in many cases references to members of the public, or the content of their communications to the District are subject to disclosure. Permissible exemptions from disclosure include documents that invade an individual's right to privacy (e.g., privacy in certain personnel, medical, or student records) or hinder the government's need to perform its assigned functions in a reasonably efficient manner (e.g., maintaining confidentiality of investigative records, official information, records related to pending litigation, and preliminary notes or memoranda).

Name of requestor: \*

First and last name

Bud Get

Email of requestor: (Responses will be provided to this email address) \*

[REDACTED]

Mailing address of requestor:

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Your request: (To enable staff to respond to your request as efficiently as possible, please include: The date range for the records requested; the department that holds the records (if known); and the types of records, including any important keywords. Please do not include any confidential information.) \*

We are requesting access to records in possession or control of the Carmel Unified School District for the purposes of inspection pursuant to the California Public Records Act, California Government Code § 6250 et seq. ("CPRA"), and Article I, § 3(b) of the California Constitution. The specific records we seek are listed below.

As used herein, "Record" includes "Public Records" and "Writings" as those terms are defined at Government Code § 6252(e) & (g). That includes approved forms, e-mail records or written paper form.

We request access to inspect/copies of:

- Records of the dates and length of time that the four(4) swimming pool lights mounted on 60-foot poles were in use (lights were turned on). These lights are located on the property of Carmel High School.
- The time window is from 2010 to current year-to-date August 2022.
- Records should included name of group and/or public organization using the facility.
- Records should include a breakdown of the fee paid to CUSD to use the facility.

In responding to this request, please keep in mind that Article 1, § 3(b)(2) of the California Constitution expressly requires you to broadly construe all provisions that further the public's right of access, and to apply any limitations on access as narrowly as possible.

Ted Knight and Facility Manger Dan Paul indicated in a public listening session that in one year alone that number was 75 separate times and events from outside groups. This CPRA request would validate a trend analysis through accurate data.

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This form was created inside of Carmel Unified School District.

Google Forms