Submit a California Public Records Act Request to Carmel USD

The Carmel Unified School District (CUSD) is committed to transparency and providing easy access to public records pursuant to the California Public Records Act (CPRA). The California Public Records Act gives the public the right to access records created and maintained by public agencies in the course of their normal business.

Pursuant to Government Code Section 6252(e), a public record is defined as "any writing containing information relating to the conduct of the public's business prepared, owned, used, or retained by any state or local agency regardless of physical form or characteristics." Public records requests may be used to obtain "records," which include a wide variety of documents and other materials (including print, photographic, and electronic formats) that were created or obtained by the organization and are, at the time the request is filed, in the organization’s possession and control.

Records subject to disclosure under the CPRA may include email or other communications from members of the public or which reference them. While the District reviews all responsive records to determine if this information should be disclosed, in many cases references to members of the public, or the content of their communications to the District are subject to disclosure. Permissible exemptions from disclosure include documents that invade an individual's right to privacy (e.g., privacy in certain personnel, medical, or student records) or hinder the government's need to perform its assigned functions in a reasonably efficient manner (e.g., maintaining confidentiality of investigative records, official information, records related to pending litigation, and preliminary notes or memoranda).

All requests will be posted to the District’s CPRA webpage.

Name of requestor: *
First and last name

PA
Email of requestor: (Responses will be provided to this email address) *

Mailing address of requestor:

Submit a California Public Records Act Request to Carmel USD
https://docs.google.com/forms/u/0/d/1CWRug8NQ4J4PpjFT1_h5eTb...
Your request: (To enable staff to respond to your request as efficiently as possible, please include: The date range for the records requested; the department that holds the records (if known); and the types of records, including any important keywords. Please do not include any confidential information.)

Any and all email communications, text messages, meeting notes or other writings as defined by Government Code §6252 (g) between Ted Knight and Steve Gonzalez during December 2022, January 2023, and February 2023.

Any and all email communications, text messages, meeting notes or other writings as defined by Government Code §6252 (g) between Ted Knight and Steve Gonzalez during May 2022 and June 2022.

Any and all email communications, text messages, meeting notes or other writings as defined by Government Code §6252 (g) between Ted Knight and Steve Gonzalez during August 2022.

Any and all email communications, text messages, meeting notes or other writings as defined by Government Code §6252 (g) between Allison Bartholomew and Steve Gonzalez during August 2022.

Any and all email communications, text messages, meeting notes or other writings as defined by Government Code §6252 (g) between Allison Bartholomew and Steve Gonzalez during December 2022.

Any and all email communications, text messages, meeting notes or other writings as defined by Government Code §6252 (g) between Sharon Setliff and Steve Gonzalez during May 2022-February 2023, which refer, relate, or pertain to due process or filing legal action against a student. Any names of students can be redacted and make the rest of the content available as requested.

Any and all email communications, text messages, meeting notes or other writings as defined by Government Code §6252 (g) between Sharon Setliff and Ted Knight during May 2022-February 2023, which refer, relate, or pertain to due process or filing legal action against a student. Any names of students can be redacted and make the rest of the content available as requested.

Any and all email communications, text messages, meeting notes or other writings as defined by Government Code §6252 (g) during March 2023 between Trustee Pallastrini and Sharon Setliff (“Ms.Setliff”);

Any and all email communications, text messages, meeting notes or other writings as defined by Government Code §6252 (g) between Trustee Pallastrini Trustee Hinds and Ted Knight in or about March 2023, which refer, relate or pertain to Ms. Setliff.
If you determine that some but not all of the information is exempt from disclosure and that you intend to withhold it, we ask that you redact it for the time being and make the rest available as requested.

If you have attachments or images to add to the request, please do so here.

This form was created inside of Carmel Unified School District.

Google Forms