09/08/2021

Robin Voss,

Pursuant to the California Public Records Act, this is a request for an electronic copy of all payment transactions for fiscal year 2020. This could be considered one of the following reports: Vendor Payment Checkbook Report, Checkbook Register, Expenditure Data, Transactional Detail Payments, Online Checkbook, or Disbursements. Here is an online example from the City of San Francisco, California (https://data.sfgov.org/City-Management-and-Ethics/Vendor-Payments-Vouchers-/n9pm-xkyg/data). We would accept any existing report which contains a minimum of the Payee Name, Amount and Date of each transaction.

The principal purpose of this is to make this information more accessible to the public and to disseminate information regarding the health, safety, and welfare of the general public. This request is not for personal or commercial benefit and we are exercising the general rights of the public. For this reason we are requesting a waiver of fees.

If there is a fee for this data, please obtain my approval in writing prior to proceeding with this request. All documents can be e-mailed to california@openthebooks.com. We would prefer a file format of csv or xlsx.

If any records or portions of records are withheld, please provide the exemption and the name of the individual responsible for the decision.

Thank you for your prompt consideration of my request. If you have any questions, or if I can be of any assistance, please e-mail me at california@openthebooks.com.

Sincerely,
Justin Kramer
American Transparency