

# WEEKLY TIME SHEET

## “WORK EXPERIENCE”

STUDENT: \_\_\_\_\_  
Print Name

EMPLOYER: \_\_\_\_\_  
Name of Company

Date Month/Day	Day	Time		Total Hours Daily	Comments
		In	Out		
/	MONDAY				
/	TUESDAY				
/	WEDNESDAY				
/	THURSDAY				
/	FRIDAY				
/	SATURDAY				
/	SUNDAY				

TOTAL HOURS WORKED DURING WEEK = \_\_\_\_\_ Rate of Hourly Pay = \_\_\_\_\_

STUDENT'S SIGNATURE: \_\_\_\_\_

Date: \_\_\_\_\_

EMPLOYER'S SIGNATURE: \_\_\_\_\_

Date: \_\_\_\_\_

**REQUIRED**