

# Carmel High School

## 2010/2011 Tardy Policy

Tardy counts begin with the start of each semester and clear at the end of each semester. CHS has developed the following policy for dealing with period-by-period tardiness. Please note that this is a 2-tier system:

### **Tier 1:**

On the first tardy for an individual class:

- a. Teacher confers with the student

On the second tardy for an individual class:

- a. Teacher confers with the student
- b. Teacher contacts the parent and confers with student again.

On the third tardy for an individual class:

- a. Student is referred to the Assistant Principal and is placed on Tardy Probation Tier II.
- b. Parent will be contacted.

**Tardy Probation – Once a student is placed on Tardy Probation the student is moved to Tier 2. At this level the tardy count accrues over the entire day and not per individual class.**

## Tier 2:

### On the first tardy in any class: = 4tardies total

- a. Student is referred to the assistant principal.
- b. After school detention will be assigned for up to three days.
- c. Parent will be contacted.

### On the second tardy: = 5tardies total

- a. Student is referred to the assistant principal
- b. One 4-hour Saturday School will be assigned
- c. Parent will be contacted

### On the third tardy: = 6 tardies total

- a. Student will be referred to the assistant principal
- b. One 4-hour Saturday School will be assigned
- c. A conference with the parent and student will be held

### On the fourth tardy: = 7tardies total

- a. Student will be referred to the assistant principal
- b. One 4-hour Saturday School will be assigned
- c. Student will have a 7 day restriction on all activities

### On the fifth overall tardy: = 8tardies total

- a. Student will be referred to the assistant principal
- b. One 4-Saturday School will be assigned and Off-campus pass will be revoked for 30 days
- c. A second parent /student conference will be held and student will have 15 day restriction on all activities

**Note:** Continuing tardiness will result in further progressive disciplinary action which may include, but is not limited to, suspension from school.