

ATTENDANCE POLICIES

Regular attendance plays a key role in the success of each student. Every teacher's course syllabus outlines the consequences of excessive tardiness or truancies. Except for those students with off-campus privileges, all students must check out through the attendance office before leaving campus during school hours.

ABSENCES

If a medical or dental appointment requires the student to be out of school for part of a day, the school must be notified in advance. Before leaving campus, the student must obtain a pass to leave campus from the attendance office or the absence will result in the assignment of 2 hours detention time. Excused absences include: Illness, medical, dental, or optometrist appointments, family funerals, formal religious observances, mandatory court appearances, school-instigated suspensions, authorized field trips, or any other absences approved by the administration. Unexcused absences include: Verified parental need, family vacations, oversleeping, personal reasons, truancy, and non-parental clearance within 24 hours of absence from school.

Other excused absences may be approved in advance at the discretion of the principal. Excessive absences: When a student has had 14 absences in the school year for illness, any further absences must be verified by a physician [CUSD Regulation AR 5113(c)] NOTE: Tests and homework can be made up for all excused absences. Make-ups for unexcused absences are at the individual teacher's discretion.