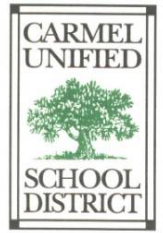


**Carmel Unified School District
Voluntary Random Drug Testing Program Participation Form**



The main purposes of the Carmel Unified School District's Voluntary Random Drug Testing program are

1. To encourage a family dialogue about the dangers of drug and alcohol abuse;
2. To give students a tool to help them say no in the face of peer pressure to use drugs or alcohol.

Regardless of your choice to give consent or decline to have your child participate in the Voluntary Drug Testing Program at Carmel Unified School District, **this form must be completed and signed by both a Parent/Guardian and the Student.**

Please turn in your form to any of the following people:

- Dan Morgan**, Assistant Principal – Carmel Middle School (624-2785; 4380 Carmel Valley Rd.)
Heath Rocha or **Alex Stampher** – District Office (624-1546 ext. 2010; 4380 Carmel Valley Road)
Martin Enriquez, Assistant Principal – Carmel High School (624-1821; 3600 Ocean Avenue)

Please indicate your decision to have your student participate (**YES**) or not participate (**NO**) in the Voluntary Random Drug Testing Program at Carmel Unified School District.

YES, I wish to participate in the Voluntary Random Drug Testing Program.

By completing this section, we hereby authorize a drug testing firm to collect a urine specimen from the undersigned child for drug testing. We understand the drug screen will be private and provided free of charge during the current school year.

I understand that the Carmel Unified School District is making available to my family a choice to have our child tested on a random basis for use of drugs listed in the attached regulations. I furthermore understand that the District and its employees make no representation to us as to the benefits of participating in this service. As an express condition of participating in this service, I hereby waive any and all rights that I might have to bring a claim against the District or any of its employees based on any action or inaction of the District or its employees related to this service. I certify that I have read, and hereby waive the application of, the following provision of California Civil Code § 1542 to all claims:

A general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of executing the release, which if known to him or her must have materially affected his or her settlement with the debtor.

Acknowledging Civil Code section 1542, I agree to waive the protections of section 1542 in order to participate in this service.

Student Name	Student Signature	Date	Grade
Parent/Guardian Name	Parent/Guardian Signature	Date	
Best Phone Number to Reach You	Mailing Address	City	Zip
Parent/Guardian Home Phone	Parent/Guardian Work Phone	Parent/Guardian Cell Phone	

NO, I do not wish to participate in the Voluntary Random Drug Testing Program.

By completing this section, we decline to participate in the Voluntary Random Drug Testing Program

Student Name	Student Signature	Date	Grade
Parent/Guardian Name	Parent/Guardian Signature	Date	

CARMEL UNIFIED SCHOOL DISTRICT
Voluntary Random Drug Testing
Policy and Regulations #5131.61

The Governing Board is committed to maximizing the health and safety of district students and recognizes the district's role in helping to protect students from the dangers associated with illegal drug use and drug abuse. To support the district's substance abuse prevention efforts, the Board desires to establish a voluntary random drug testing program in the district's middle and high schools to provide a service to parents and students that may serve as a deterrent from drug use and help refer drug users to appropriate counseling and rehabilitative services.

The Superintendent or designee shall establish and maintain a voluntary random drug testing program. Participation in this program shall require the written consent of the student and his/her parents/guardians.

The Superintendent or designee shall develop:

1. A drug testing consent form to be signed by both the student and his/her parent/guardian prior to allowing the student to participate in the voluntary random drug testing program. Completion of this form shall be required of all students in eligible grades. If a parent and student agree to participate in the voluntary random drug testing program, participation will continue until graduation. However, the parent and/or student may withdraw from the program at any time by signing a new consent form. Parents will be notified when a student chooses to withdraw from the program.
2. A process to ensure that at least once per year all eligible parents and students not currently participating are informed about the program and are given an opportunity to enroll in the program.
3. Procedures addressing how students will be selected, how often tests will be conducted, how samples will be collected and transported, and how results will be confirmed.

All tests shall be conducted by a drug collection firm which is properly licensed by the state of California. Drug testing and collection procedures shall ensure appropriate individual privacy while maintaining the viability of the process.

Parents/guardians shall be notified directly by the drug collection firm after any positive test results are confirmed. Individual test results shall not be provided to the District, nor to any of its schools, nor to any District employee, nor kept as a student's educational records. Test results and samples shall be destroyed by the drug collection firm after parents have been notified and results have been mailed, results will be destroyed, including the letter mailed to the parent/guardian.

No disciplinary or punitive action shall be taken against any student who tests positive. Parents/guardians of students who test positive shall be provided information by the drug collection firm regarding available assistance programs.

Students and parents/guardians shall receive a copy of the district's policy and procedures on drug testing along with the Voluntary Random Drug Testing Program Participation Form.

The school will provide the participation forms to the drug testing company. Copies of completed participation forms shall be maintained in the District Office by the Coordinator of Student Services and Special Education. These records shall be protected from unwarranted disclosure and shall be treated as confidential student records.

Administration of Tests

Urine tests will be conducted by a private, confidential professional drug collection firm. Collectors must be certified by the Drug and Alcohol Testing Industry Association as Certified Professional Collectors.

Students who have signed up for the program with written parental consent will be selected by the drug testing firm using a computer-generated random list program. Students' names will be eligible for random selection even if they have already been selected in the current year.

Tests will be conducted in a private location in the school. Students will provide the sample in a private bathroom one at a time. The professional collector will not be in the room where the sample is produced. Students may decline to provide a sample at this time. Their request will be honored, and parents will be notified as soon as practicable by agents of the drug collection firm of the student's refusal.

The Certified Professional Collector will follow industry chain of custody standards for collecting and tracking the sample.

Test Results

Urine samples will not be screened at the school. Samples will be taken back to the lab by the Collector for screening and analysis. Urine tests will be analyzed for presence of

- Amphetamines (Speed)
- Cocaine
- Marijuana/THC
- Opiates (Heroin, Codeine)
- PCP/Angel Dust
- Alcohol
- Propoxyphene (Darvon)
- Methadone
- Benzodiazepines (Valium)
- Barbiturate (Downers)
- Methamphetamines (Crystal Meth, Ecstasy)

The sample will be sent to a certified drug testing laboratory to be analyzed for presence of the drugs listed above.

Notification of Results

The Drug Collection Firm will notify parents/guardians by phone to indicate whether a student declined to take the test, whether the test was negative, whether the sample had been adulterated, or whether the test was positive for any of the screened drugs.

For positive test results, the Drug Collection Firm's agent will discuss the results and determine whether legitimate use of a prescription medicine caused the positive result. In addition, the family will receive a referral list of outside counseling agencies for follow up by the family.

If the student is 18 years of age or older, the district will notify the parent unless student directs the district in writing not to notify the parent.

After the parent has been notified of the results by telephone, they may request a letter containing the results to be mailed via registered mail. After mailing the letter, the Drug Collection Firm will then destroy all records of the test.

No individual test results shall be provided to the District, any school of the District, or to any District employee. The Drug Collection Firm will provide an annual summary report about the program. The summary will be limited to the number of students tested and the number of positive tests for each drug tested.

Board Adopted: 09/22/10