

CMS PTO Executive Board Meeting Minutes - Final

September 4, 2014

In attendance: Heidi Short, Morgane McNally, Stacy Meheen, Kristin Hunter, Ken Greist, Lisa Morgan, Murial Lin, Michelle Lauren Kahn, Kath Uyeda, Patricia Hunt, Aline Armstrong, Merrie Potter, Brenda Bell, Brenda Snow Barstad, Boryana Griffin, Bruce Haase, Jan Wright Bessey, Adrienne Duskin, Robyn Rauh, Cindy Schroeder, Vivi Fenwick, Robin Briner, Nancy and Gary Garcia

Welcome – Meeting called to order at 1:04 pm. Introductions made.

We had a guest, Patricia Hunt from the CHS College and Career Center tell us about the CHS Community Service Day on Sunday Oct. 5, which includes a fun run, the Mummy Mahem. All are invited.

Treasurer's Report –Stacy Meheen— Stacy presented the proposed budget for 2014-2015 and explained changes from last year. She expects eScript to go down due to changes in the program (-\$5000). Money for the dances and end of year parties was increased from last year. However, the PTO gets that money back via student fees. Additional line items added to this year's budget are campus investments and CUSD investments. At this point, there are no District obligations. Last year, PTO gave money to Operation Padre, the new athletic facility at CHS. PTO will also save an additional \$750 this year by switching from Volgistics to Sign up Genius, our Volunteer portal.

Last Spring, the PTO voted to hire someone to create a specific CMS website in order to streamline all of the PTO and campus/parent news/info. That is another line item.

Question was raised about why the PTO spends so much on MEarth. It was explained that we have a contract w/ CUSD to provide all existing programming, and want to encourage teachers to use MEarth and continue to suggest new ways to use the Habitat so that our kids benefit from this facility.

Financials: What we have spent / earned in July/August. Stacy reviewed this (please see attached).

One concern Stacey had was that Ohana Day was budgeted for \$500; however, the speaker was \$2000 plus expenses. This was not budgeted. Should we anticipate that this will be an annual expense?

(Morgane was able to retrieve an email from June 17 from Mr. Morgan asking for this funding; Board Members approved this via e-mail this past summer. Treasurer should maybe add a line item under Speaker Fees for this on the budget.)

Serve-a-Thon:

This is the PTO's largest fundraiser of the year. Students all received their packets and are hopefully out getting sponsors. Some monies have been turned in already; the committee also has a lot of volunteers for Service Day, but need more. Students are being asked to turn in all donations by Wednesday Sept. 10; and Service Day is Friday the 12th.

New Business—Lisa Morgan

Un-filled PTO positions: Vivi Fenwick has taken over eScript. Lisa M. is working on Sports Boosters with Lee White our new Athletic Director. Kath Uyeda is doing the Website and Michelle Lauren is in charge of volunteer opportunities. Becky Reisdorf is our Hospitality Coordinator.

(One parent reported that her daughter didn't get food for the first two Honors events; a Breakfast and a Lunch; but PTO officers said there was plenty of food and even left overs at each of the events. Parent states that there were several other parents who reported their honor student didn't receive any food either. Unresolved.)

Principals Report—Mr. Griest

It's been a great busy start to the year. We are holding a lot of class-team building events early in the year in order to get the students to bond. Ohana Day (8th), Build a Connection (6th), and Challenge Day (7th). CMS works really hard to create a family atmosphere on campus; Ken is really happy about the 8th

Graders and feels they are really setting a great, positive tone for the rest of the school. Ex: there is an area on campus that was known as “8th graders-only territory” and now kids from all classes hang out there and eat lunch, so that territorialism that we had on campus is no longer present.

Back to School night was a great success. Any feedback positive/negative is welcome so we can keep improving it.

Website: We talked last school year about getting a dedicated website for CMS PTO-parents

Currently PTO has the ability to update a page on the CUSD site; but it’s not a very flexible website. PTO wanted something that PTO could manage and change and update and have full control over. SPOKE Consulting has offered to get a site up and running for \$1500, plus a small monthly maintenance fee. PTO has budgeted \$5000 for this. PTO can either have SPOKE do the ongoing monthly maintenance and updating or designate a person to be trained to do it voluntarily. MEarth has been using this agency for 3 years and is thrilled with their service.

Morgane made a motion to approve; Unanimously approved

Ways and Means: Ken Griest

Jake Glasier: takes at-risk kids on various camping/hiking outdoorsy trips; many of the kids don’t necessarily have the means to do these things. Each trip costs \$50-\$100/student. Mr. G is asking the PTO to earmark \$1000 to help pay for these trips/award scholarships throughout the year. Most trips are on weekends or his personal time. Stacey made a motion to approve; all approved

Susan Thompson is asking for \$85 for a subscription to the Monterey Herald for the Staff Room— Unanimously approved.

Next Meeting is Wednesday, October 1, 2014.

Meeting adjourned at 2:00