

## **CMS PTO Executive Board Meeting Minutes**

**August 12, 2014**

**In attendance:** Heidi Short, Morgane McNally, Stacy Meheen, Kristin Hunter, Ken Greist, Lisa Morgan, Murial Lin, Michelle Lauren Kahn

**Welcome** – Meeting called to order at 1:06 pm.

**Treasurer's Report –Stacy Meheen**— End of year expenses were pretty big with the dances. The 6<sup>th</sup> grade end of the year was \$3400 and brought in only \$2400. We want to re-visit this to make sure expenses were categorized properly. The 8<sup>th</sup> grade promotion and brunch were \$2500 and the promotion dance was higher than we budgeted for. We knew there would be some additional expenses but we need to take a look at it and make sure we are using the money properly. We need to give the organizers a budget from now on and make them stick with it. The good news is we are under some expenses in other areas, so it balances out. But if we are going to go up on budgeted items, then we need to plan accordingly.

In terms of overall budget, we were over \$4400. We are still good overall because we were lower in other items and we had a great fundraiser which supported all of the things we do.

We have \$87K in the bank (cash) and a CD for \$23K

**Sports Boosters:** This year we took in significantly lower amount and spent a lot. Technically the Sports Boosters are in the hole for \$11K. Wrestling and basketball tournament fees were really high. We need to take another look at this, and make sure that we are getting the money they raise through sports boosters instead of just always reimbursing their expenses.

### **New Business—Lisa Morgan**

Friday morning August 15, at 9am, the PTO is hosting a Welcome Back coffee, in the Habitat Classroom with muffins, and other treats. We will have sign up sheets for various volunteer positions and committees that we need parents for.

Kath Uyeda is working on updating the CMS PTO site. Last year Stacy got a quote from someone who would create, design a new website. This person can also maintain and update it for a monthly fee, or can teach someone else to maintain it. We should put it in as a line item on the budget.

### **Ways and Means—Mr. Griest**

Ms. Chupka is asking for \$498 for her annual Euro-boutique, French-themed prizes to reward students in her language classes

Mr. Stidelle is asking for \$360 for Motion sensitive cameras to place in the habitat to catch critters

Mr. Meyer is asking for \$1349 for 10 sophisticated circuit boards for programming and hardware. Almost three hundred kids would benefit from this and get to use them. PTO has decided to fund half of this, and ask FOCUS to fund the other half

### **Unanimously approved**

Meeting adjourned at 2:12