

# **Carmel River School Pickup Policy 2019-2020**

***Carmel River School is committed to keeping students safe and healthy until the end of the school day at which time the staff releases students to the care of their parents. As school is dismissed, it is essential that parents understand, support and acknowledge the school's pickup expectations and policy.***

## **Kindergarten dismissal:**

- ***Students are dismissed at 2:00 p.m. Students must be picked up promptly.***
- ***Parents/guardians or other identified adults who have the permission of parents/guardians to pick students up, meet the students in the courtyard of each classroom off of 15<sup>th</sup> St.***
- ***Students who are in the after-school, River Rec. program are escorted to River Rec. by River Rec. staff.***
- ***Students who are in the ASE - PTA program are not escorted to their classes by Carmel River School staff. The escorting of such students to the program is the responsibility of parents and/or instructors of the classes as agreed to between the parties.***

## **First Grade dismissal:**

- ***Students are dismissed at 3:00 p.m. Students must be picked up promptly.***
- ***Students are required to be picked up at the classroom unless a parent has communicated to the teacher that a student has the parent's permission to go to the River Rec. program, ASE - PTA program, bus line, or pick up/drop off lane on Monte Verde St.***

## **Second through Fifth grade:**

- ***Students are dismissed at 3:00 p.m. Students must be picked up promptly.***
- ***Students are required to be picked up at the classroom unless a parent has communicated to the teacher that the student has the parent's permission to go to the River Rec. program, ASE - PTA program, bus line, pick up/drop off lane or walk or bike home.***

## **Other expectations:**

- ✓ ***If a parent is late to pick up a student, and the expectation is that the student is to be picked up at the classroom, the student is expected to go to the office where they will sit on the bench until parent arrival.***
- ✓ ***Students are not allowed to play after school unsupervised unless a parent responsible for the student is present.***
- ✓ ***Students violating the above rule are subject to discipline.***
- ✓ ***Carmel River School staff members do not supervise students after school.***
- ✓ ***Students may return to school to play after 3:30 p.m. as permitted by parents***